

***AIA Austin is the voice for our region’s architecture community. We advocate for our members, the profession, career development, and design excellence. We influence public opinion and the policies that shape our built and natural environment.***

***The Austin Foundation for Architecture is dedicated to recognizing, celebrating, and promoting the positive impact of architecture for all Austinites. Our mission is to increase the public’s awareness and appreciation of Austin’s built environment, and to promote excellence in the field by fostering leadership within the professional community.***

***“The Center” Illuminates the impact of design. Here, we explore, imagine, and shape the future.***

**AIA Austin Board Meeting, with 2023 and 2024 board members**

**Monday, December 18, 12PM to 2PM**

**In person at AIA Austin, 801 W 12<sup>th</sup> St**

12:10 – 12:15	Come to order and Approval of Meeting Minutes	<i>Christy Taylor, AIA</i>
12:15 – 12:25	President’s Report	<i>Christy Taylor, AIA</i>
12:25 – 12:40	President Elect Address and introduction Of 2024 Board Members	<i>Sophia Razzaque, AIA</i>
12:40 – 12:50	Executive Director’s Report	<i>Ingrid Spencer</i>
12:50 – 1:00	Treasurer Report	<i>Burton Baldrige, AIA</i>
1:00 – 1:10	TxA Report	<i>Ricardo Maga Rojas, Assoc. AIA</i>
1:10 – 1:25	Special Advocacy Report	<i>Blair McKay, AIA</i>
1:25 – 1:35	Advocacy Commission Update	<i>Bryan Jones, AIA</i>

**Commissioner Reports included in Packet**

1:35-1:45	Commissioner Special Committee Reports	<i>Lindsay Abati, AIA</i> <i>Joe Delia, AIA</i> <i>Gabby Bermea, AIA</i>
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Open Discussion

# AIA AUSTIN EXECUTIVE BOARD MEETING MINUTES

Date: October 16, 2023

Time: 12:00 PM

Location: Austin Community College, Rio Grande Campus, 1212 Rio Grande St, Austin, TX 78701

**ATTENDEES:** (X = Present)

## **Executive Board**

X\_CT: Christy Taylor, AIA, President  
X\_SR: Sophia Razzaque, AIA, President-Elect  
X\_CJ: Camille Jobe, AIA, Past President  
X\_BB: Burton Baldrige, AIA, Treasurer  
X\_NG: Nkiru Gelles, AIA, Secretary  
X\_RMR: Ricardo Maga Rojas, Assoc. AIA, TXA Director  
X\_IS: Ingrid Spencer, Executive Director  
O\_MB2\_Meredith Bossin Managing Director

## **AIA Austin Public Members, At-Large Members, Foundation, and UT Liaison**

O\_MB2: Michael Bullard, Public Member  
X\_JD: Janki DePalma, Public Member  
O\_KF: Kevin Flahive, Public Member  
O\_KT: Karina Tribble, Public Member  
O\_WW: Wes Wigginton, Public Member  
X\_DC2: David Carroll, AIA, At-Large Member  
X\_VB: Veronica Castro de Barrera, AIA, At-Large Member  
O\_DC: Donna Carter, FAIA, At-Large Member  
O\_IF: Ilse Frank, AIA, At-Large Member  
X\_MH: Milton Hime, AIA, At-Large Member  
X\_ML: Matthew Leach, AIA, At-Large Member  
O\_BS: Bhavani Singal, AIA, At-Large Member  
X\_LS: Lisa Storer, Assoc. AIA, At-Large Member  
X\_ET: Evan Taniguchi, AIA, At-Large Member  
X\_CL: Charlton Lewis, UT Liaison  
O\_TR: Taehyun Ryou (UT), UT Student Liaison  
X\_MB: Mikel Bennett, Assoc. AIA, NOMA Liaison  
X\_LA: Lindsay Abati, AIA, Outreach Commissioner  
X\_GB: Gabby Bermea, AIA, Membership & Community Building Commissioner  
X\_JD: Joe D'Eelia, AIA, Practice Commissioner  
O\_BJ: Bryan Jones, AIA, Advocacy Commissioner

## Guests

New Employee – Development Coordinator – Kerri Monaghan

EDI Consultant – Virginia Cumberbatch

# AIA AUSTIN EXECUTIVE BOARD MEETING MINUTES

## **CALL TO ORDER:**

[Quorum per our chapter by-laws: a majority of voting members of the Board (15 of 28 required, 19 present)]  
SR called the meeting to order at 12:14pm NG recorded the minutes. The quorum was declared, and the meeting, having been duly convened, was ready to proceed with business.

**MEETING MINUTES:** JD moved to approve minutes as presented with a correction noted, MB seconded. Motion carried unanimously.

## **ITEMS DISCUSSED & BUSINESS COMPLETED:**

### **PRESIDENT'S REPORT: CT**

- Homes tour is approaching.
- Ax-Throwing event – Spring 2024 is targeted for the event to take place.
- The mayor's meetings are still on hold currently, which is a concern.
- The executive committee is working on the ongoing MOU agreement with "The Center."
- JEDI training session number 3 with consultant Virginia Cumberbatch will take place today.
- The chapter needs to address an Honor Awards push at the state level.

### **Off Note:**

**Smaller homes having a bigger chance in Austin – Letter to sent to the Austin Chronicle, signed by the Austin Housing Committee:** This Letter was put forward through discussions with the Executive director and Chapter President.

### **IN COMING PRESIDENT REPORT (SR)**

An update on board nominations: The BIG SIBS conference has shown that AIA Austin has the largest board of any chapter in the United States. COVID saw a big increase in Board members. The board is looking at reducing the number of public members and at large members:

From 5 public members to 2 public members.

From 10 to 4 at large members

Shifting from a 1 to 2-year commitment for certain roles

Reach out the SR for more feedback and conversation.

### **FINANCE / TREASURES REPORT (BB)**

Expenses are proving higher than the past years, however everything including the jobs board is doing well. As the single largest income generator, a lot of financial health will come through Homes Tour ticket sales.

The MOU with the center is a critical item that will impact the financial health of the chapter.

Self-curing employer retention credit is managing the 100k deficit we see on paper.

The third tent pole event Urban Axes will not be the primary solution until it becomes established over time.

# AIA AUSTIN EXECUTIVE BOARD MEETING MINUTES

Formal Vote : To approve or deny tax return was reviewed in the last financial committee meeting.

Motion to approve the vote was moved by SR

Vote to approve the tax return was unanimous.

## TXA Report: RMR

- TXA had a positive Q3 board meeting.
- The organization's intentionality on EDI is holding true.
- Advocacy Update – I (RMR) was reported for using the title Architectural Associate – Let Associates and Associate interns know that they may not use the term Architectural in any context.
- Strategic council applications are now closed.
- TXA has received multiple offers for their property. They are currently considering their options.
- The AIA Houston's incoming president has made intentions to go over and above the state minimum set goals for the chapter.
- Note for TAC Trustee: We have reached 66% participation. The commitment is considerably minimum at \$16,000.
- TAC's voice on The school safety bill removing blanket certifications advocating for Texas Architects

## COMMISSIONER REPORTS ARE IN THE BOARD PACKET

### EXCECUTIVE DIRECTOR REPORT(IS ):

- Code cards from the Housing Advocacy committee are now available.
- Docents are still needed for this year's Homes Tour

### OTHER BUSINESS : DISCUSSION

(SR) Honor Awards –

There is a reluctance to self-nominate or nominate someone else. The Associate award for example.

An Emerging Professionals is a person who is less the 10 years licensed.

(LB) The honor awards committee chair is currently looking for a co-chair to take on the challenge for the coming year.

(ET) The Zilker vision plan –

The leadership of the city should make some effort to protect the members of the teams involved.

Similar instances of lost civility and disrespect occurred through the Code Next and Imagine Austin process.

Council Members need to be held to task to lead the effort to protect people who are dedicating their time to these efforts. The history here will deter future RFQ's from being successful.

(ML) Heather the new Dean UT is a strong political ally. She has a loose strategic plan to improve collaboration across interest groups.

(CT) We have made in roads with the head architect of UT

EDI training event to followed the meeting.

Motion to adjourn - CJ

There being no further business before the Board, CT adjourned the meeting at 12:49pm.

Respectfully submitted,

Nkiru Gelles, AIA

2023 AIA Austin Board Secretary

**AIA Austin**  
**Balance Sheet**  
 As of November 30, 2023

	Nov 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1012a · Frost - Operating Account	153,262.81
1021a · Frost - Member Value Reserve	731,477.03
1023a · Frost - Operational Reserve	252,001.64
1031 · Petty Cash	50.00
<b>Total Checking/Savings</b>	1,136,791.48
<b>Accounts Receivable</b>	
1200 · Accounts Receivable	14,633.29
<b>Total Accounts Receivable</b>	14,633.29
<b>Other Current Assets</b>	
1100 · Undeposited Funds	3,500.00
1110 · Other Receivable	77,515.22
1120 · Inventory Asset	5,659.85
2152 · Prepaid Expenses	4,462.10
<b>Total Other Current Assets</b>	91,137.17
<b>Total Current Assets</b>	1,242,561.94
<b>Fixed Assets</b>	
1800 · Furniture & Equipment	17,228.69
1805 · Building Improvements	14,009.11
1860 · Leasehold Improvement	60,931.95
1900 · Accumulated Depreciation	-53,830.00
<b>Total Fixed Assets</b>	38,339.75
<b>TOTAL ASSETS</b>	<b>1,280,901.69</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	-4,984.89
<b>Total Accounts Payable</b>	-4,984.89
<b>Credit Cards</b>	
2001a · BofA Credit Card *0079	777.44
2001b · BofA Credit Card *1377	92.70
2001c · BofA Credit Card *4187	20.02
<b>Total Credit Cards</b>	890.16
<b>Other Current Liabilities</b>	
2010 · Payroll Taxes Payable	-0.02
2081 · Due to/from AFA	-12,500.00
2105 · Pensions Payable	2,165.84
2150 · Prepaid Dues	28,042.23
2151 · Prepaid Sponsorship	51,500.00
2170 · Sales Tax Payable	273.27
<b>Total Other Current Liabilities</b>	69,481.32
<b>Total Current Liabilities</b>	65,386.59
<b>Total Liabilities</b>	65,386.59
<b>Equity</b>	
3900 · General Fund	133,855.63
3910 · Board Designated Funds	
3911 · Operational Reserve Fund	247,080.89
3915 · Member Value Reserve Fund	
3915a · Member Value - General	72,000.41

6:02 PM  
12/05/23  
Cash Basis

**AIA Austin**  
**Balance Sheet**  
As of November 30, 2023

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	<u>Nov 30, 23</u>
3915b · Member Value - Center for Arch	<u>644,153.46</u>
Total 3915 · Member Value Reserve Fund	<u>716,153.87</u>
Total 3910 · Board Designated Funds	963,234.76
Net Income	<u>118,424.71</u>
Total Equity	<u>1,215,515.10</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>1,280,901.69</u></u></b>

**AIA Austin**  
**Profit & Loss Budget vs. Actual**  
 January through November 2023

	Jan - Nov 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · GENERAL &amp; ADMIN INCOME</b>				
4006 · Miscellaneous Income	31,239.25	108,586.00	-77,346.75	28.8%
4007 · AIA Austin Job Board	20,500.00	28,500.00	-8,000.00	71.9%
4009 · AIA Component(CIF)Revenue Share	46,833.55	46,834.00	-0.45	100.0%
4010 · Interest Income	20,243.91	0.00	20,243.91	100.0%
4015 · Travel Reimbursement Income	1,009.83	1,000.00	9.83	101.0%
4020 · AFA Management Fees	8,000.00	8,000.00	0.00	100.0%
<b>Total 4000 · GENERAL &amp; ADMIN INCOME</b>	<b>127,826.54</b>	<b>192,920.00</b>	<b>-65,093.46</b>	<b>66.3%</b>
<b>4100 · ACTIVITIES COMMISSION INCOME</b>				
4104 · Special Events - Sponsorship	0.00	500.00	-500.00	0.0%
4105 · Special Events - Tickets	1,300.00	500.00	800.00	260.0%
4115 · Holiday Party Sponsorship	5,950.00	12,000.00	-6,050.00	49.6%
4130 · Homes Tour - Tickets	146,929.98	145,000.00	1,929.98	101.3%
4135 · Homes Tour - Sponsorship	164,165.29	145,000.00	19,165.29	113.2%
4140 · Homes Tour - Arch Fee	6,150.00	7,000.00	-850.00	87.9%
4150 · Principal's Breakfast -Sponsors	0.00	7,000.00	-7,000.00	0.0%
4199 · Other Activities Income	410.00	5,000.00	-4,590.00	8.2%
<b>Total 4100 · ACTIVITIES COMMISSION INCOME</b>	<b>324,905.27</b>	<b>322,000.00</b>	<b>2,905.27</b>	<b>100.9%</b>
<b>4200 · AWDS &amp; HONORS COMMISSION INCOME</b>				
4203 · Design Awards - Entries	17,760.00	24,000.00	-6,240.00	74.0%
4210 · Design Awards - Sponsorship	50,000.00	44,000.00	6,000.00	113.6%
4216 · Design Awards - Tickets	11,228.51	10,000.00	1,228.51	112.3%
<b>Total 4200 · AWDS &amp; HONORS COMMISSION INCOME</b>	<b>78,988.51</b>	<b>78,000.00</b>	<b>988.51</b>	<b>101.3%</b>
<b>4300 · MEMBERSHIP COMMISSION INCOME</b>				
4301 · Digital Media Advertising	3,050.81	8,000.00	-4,949.19	38.1%
4305 · Dues	338,763.25	325,000.00	13,763.25	104.2%
4307 · Allied Members	104,800.00	95,000.00	9,800.00	110.3%
<b>Total 4300 · MEMBERSHIP COMMISSION INCOME</b>	<b>446,614.06</b>	<b>428,000.00</b>	<b>18,614.06</b>	<b>104.3%</b>
<b>4500 · EDUCATION COMMISSION INCOME</b>				
4505 · Member Continuing Ed - Tickets	10.00	1,000.00	-990.00	1.0%
4509 · Summer Conference -Registration	67,432.40	67,500.00	-67.60	99.9%
4510 · Summer Conf - Exhibitor/Sponsor	37,000.00	36,000.00	1,000.00	102.8%
4520 · Leadership Collective Income	11,000.00	10,000.00	1,000.00	110.0%
<b>Total 4500 · EDUCATION COMMISSION INCOME</b>	<b>115,442.40</b>	<b>114,500.00</b>	<b>942.40</b>	<b>100.8%</b>
<b>4600 · CENTER FOR ARCHITECTURE</b>				
4601 · CFA - RENTAL	1,000.00	1,000.00	0.00	100.0%
<b>Total 4600 · CENTER FOR ARCHITECTURE</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>4800 · COMMITTEE INCOME</b>				
4808 · Architecture K-12	2,300.00	3,600.00	-1,300.00	63.9%
4801 · CRAN	13,000.00	15,000.00	-2,000.00	86.7%
4802 · Healthcare Committee	1,640.00	1,500.00	140.00	109.3%
4803 · LiA	4,000.00	3,000.00	1,000.00	133.3%
4804 · Design Voice	5,550.00	3,000.00	2,550.00	185.0%
4805 · BEC	7,545.00	34,500.00	-26,955.00	21.9%
4806 · Urban Design	1,500.00	1,500.00	0.00	100.0%
4807 · Small Firms	5,868.90	1,500.00	4,368.90	391.3%
4808 · COTE	4,925.00	4,500.00	425.00	109.4%
4809 · Emerging Professionals	7,610.00	6,500.00	1,110.00	117.1%
4811 · Allied Roundtable	5,500.00	3,000.00	2,500.00	183.3%
4812 · LGBTQIA+ Alliance	6,725.00	9,000.00	-2,275.00	74.7%
4880 · Women in Architecture Income	24,170.00	18,000.00	6,170.00	134.3%
<b>Total 4800 · COMMITTEE INCOME</b>	<b>90,333.90</b>	<b>104,600.00</b>	<b>-14,266.10</b>	<b>86.4%</b>
<b>5000 · DOCUMENT BUSINESS</b>				
5020 · Documents & Forms Sales	3,219.75	3,000.00	219.75	107.3%
5022 · Shipping & Handling Income	85.35	125.00	-39.65	68.3%
<b>Total 5000 · DOCUMENT BUSINESS</b>	<b>3,305.10</b>	<b>3,125.00</b>	<b>180.10</b>	<b>105.8%</b>
<b>Total Income</b>	<b>1,188,415.78</b>	<b>1,244,145.00</b>	<b>-55,729.22</b>	<b>95.5%</b>
<b>Cost of Goods Sold</b>				
5055 · Member Discount	0.00	250.00	-250.00	0.0%
5060 · Shipping & Handling COGS	26.67	125.00	-98.33	21.3%

**AIA Austin**  
**Profit & Loss Budget vs. Actual**  
 January through November 2023

	Jan - Nov 23	Budget	\$ Over Budget	% of Budget
5090 · Documents & Forms COGS	1,585.09	1,500.00	85.09	105.7%
<b>Total COGS</b>	<b>1,611.76</b>	<b>1,875.00</b>	<b>-263.24</b>	<b>86.0%</b>
<b>Gross Profit</b>	<b>1,186,804.02</b>	<b>1,242,270.00</b>	<b>-55,465.98</b>	<b>95.5%</b>
<b>Expense</b>				
<b>6000 · GENERAL &amp; ADMIN EXPENSES</b>				
<b>6001 · Employee Compensation</b>				
6002 · Salaries & Wages	480,780.25	499,500.00	-18,719.75	96.3%
6003 · Bonuses	0.00	32,500.00	-32,500.00	0.0%
6061 · Employee Development	803.62	1,000.00	-196.38	80.4%
6075 · Employee Health/Workers Comp	57,854.72	70,000.00	-12,145.28	82.6%
6076 · Retirement	0.00	12,000.00	-12,000.00	0.0%
6095 · Payroll Taxes	38,051.19	47,000.00	-8,948.81	81.0%
9000 · Payroll Processing Fees	2,156.29	1,000.00	1,156.29	215.6%
6001 · Employee Compensation - Other	-55,397.74			
<b>Total 6001 · Employee Compensation</b>	<b>524,248.33</b>	<b>663,000.00</b>	<b>-138,751.67</b>	<b>79.1%</b>
6005 · Accounting	3,408.36	7,000.00	-3,591.64	48.7%
6006 · Bookkeeping	38,062.50	40,000.00	-1,937.50	95.2%
6008 · Bank Service Charge	8.95	200.00	-191.05	4.5%
6010 · Charitable Donations	0.00	500.00	-500.00	0.0%
6011 · Merchant Services Fees	10,877.14	10,000.00	877.14	108.8%
6015 · Postage/Delivery	1,669.17	1,800.00	-130.83	92.7%
6016 · Contract Labor	3,630.00	0.00	3,630.00	100.0%
6017 · Legal Services	0.00	1,000.00	-1,000.00	0.0%
6035 · Subscriptions	734.99	850.00	-115.01	86.5%
6036 · Leadership Expense	11,278.43	10,000.00	1,278.43	112.8%
6037 · TAC	0.00	300.00	-300.00	0.0%
<b>6040 · IT Expenses</b>				
6043 · Computer Repairs & Maint.	0.00	350.00	-350.00	0.0%
6044 · Software Expenses	5,259.42	7,500.00	-2,240.58	70.1%
6045 · Hardware Expenses	1,526.65	2,500.00	-973.35	61.1%
<b>Total 6040 · IT Expenses</b>	<b>6,786.07</b>	<b>10,350.00</b>	<b>-3,563.93</b>	<b>65.6%</b>
6046 · Expense Account	1,064.43	1,000.00	64.43	106.4%
6050 · Travel	21,436.92	20,000.00	1,436.92	107.2%
6085 · Office Supplies	2,947.32	3,000.00	-52.68	98.2%
6086 · Chamber Membership	550.00	600.00	-50.00	91.7%
6088 · Affiliated Events/Sponsorships	840.05	2,000.00	-1,159.95	42.0%
<b>Total 6000 · GENERAL &amp; ADMIN EXPENSES</b>	<b>627,542.66</b>	<b>771,600.00</b>	<b>-144,057.34</b>	<b>81.3%</b>
<b>6100 · FACILITY EXPENSES</b>				
6120 · Security	1,105.39	1,200.00	-94.61	92.1%
6125 · Janitorial	2,516.80	3,000.00	-483.20	83.9%
6130 · Property Tax	288.19	300.00	-11.81	96.1%
6140 · Rent	108,150.00	118,350.00	-10,200.00	91.4%
6145 · Landscape Maintenance	0.00	200.00	-200.00	0.0%
6160 · Equipment/Furnishings	0.00	1,000.00	-1,000.00	0.0%
6162 · Copier Lease	2,337.47	3,000.00	-662.53	77.9%
6165 · Office Insurance	6,138.00	7,000.00	-862.00	87.7%
6170 · Repairs/Maintenance	846.86	1,000.00	-153.14	84.7%
6180 · Telephone, Int, Cable	7,197.87	7,200.00	-2.13	100.0%
6190 · Utilities (COA, Gas)	7,486.93	7,000.00	486.93	107.0%
<b>Total 6100 · FACILITY EXPENSES</b>	<b>136,067.51</b>	<b>149,250.00</b>	<b>-13,182.49</b>	<b>91.2%</b>
<b>6200 · ACTIVITIES EXPENSES</b>				
6210 · Special Events Expenses	967.10	1,000.00	-32.90	96.7%
6215 · Holiday Party Expenses	542.70	12,000.00	-11,457.30	4.5%
6220 · Homes Tour Expenses	93,869.50	80,000.00	13,869.50	117.3%
6250 · Principal's Breakfast -Expenses	2,005.10	6,000.00	-3,994.90	33.4%
6299 · Other Activities Expenses	664.11	5,000.00	-4,335.89	13.3%
<b>Total 6200 · ACTIVITIES EXPENSES</b>	<b>98,048.51</b>	<b>104,000.00</b>	<b>-5,951.49</b>	<b>94.3%</b>
<b>6500 · AWDS &amp; HONORS COMMISSION EXPENS</b>				
<b>6540 · Design Awards</b>				
6505 · Design Awards - Celebration Exp	24,239.13	25,000.00	-760.87	97.0%
6506 · Design Awards - Program Expense	25,792.89	35,000.00	-9,207.11	73.7%
<b>Total 6540 · Design Awards</b>	<b>50,032.02</b>	<b>60,000.00</b>	<b>-9,967.98</b>	<b>83.4%</b>
<b>Total 6500 · AWDS &amp; HONORS COMMISSION EXPENS</b>	<b>50,032.02</b>	<b>60,000.00</b>	<b>-9,967.98</b>	<b>83.4%</b>



**AIA Austin**  
**Profit & Loss Budget vs. Actual**  
 January through November 2023

	Jan - Nov 23	Budget	\$ Over Budget	% of Budget
<b>7000 · COMMITTEE EXPENSES</b>				
7011 · Architecture K-12	866.05	1,100.00	-233.95	78.7%
7012 · Fellowship	266.23	750.00	-483.77	35.5%
7016 · COTE	2,781.33	4,500.00	-1,718.67	61.8%
7017 · Emerging Professional	7,594.76	6,500.00	1,094.76	116.8%
7029 · Healthcare	10.50	500.00	-489.50	2.1%
7030 · Small Firms Roundtable	4,336.93	1,500.00	2,836.93	289.1%
7031 · CRAN	5,626.16	5,200.00	426.16	108.2%
7032 · Design Voice	5,316.49	2,100.00	3,216.49	253.2%
7033 · LiA	2,673.19	750.00	1,923.19	356.4%
7050 · Urban Design	579.46	600.00	-20.54	96.6%
7055 · BEC	3,534.05	14,500.00	-10,965.95	24.4%
7056 · Advocacy	2,445.26	0.00	2,445.26	100.0%
7058 · Allied Roundtable	2,982.41	1,500.00	1,482.41	198.8%
7059 · LGBTQIA+ Alliance	5,135.36	6,450.00	-1,314.64	79.6%
7080 · Women in Architecture Expenses	18,825.67	18,000.00	825.67	104.6%
<b>Total 7000 · COMMITTEE EXPENSES</b>	<b>62,973.85</b>	<b>63,950.00</b>	<b>-976.15</b>	<b>98.5%</b>
<b>7001 · EDUCATION EXPENSES</b>				
7003 · Summer Conference Expense	76,204.24	65,500.00	10,704.24	116.3%
7005 · Membership Continuing Education	914.37	1,000.00	-85.63	91.4%
7007 · TxA Conference	1,507.60			
7020 · Leadership Collective Expense	10,704.28	10,000.00	704.28	107.0%
<b>Total 7001 · EDUCATION EXPENSES</b>	<b>89,330.49</b>	<b>76,500.00</b>	<b>12,830.49</b>	<b>116.8%</b>
<b>8000 · COMMUNICATIONS EXPENSES</b>				
8003 · Membership/Allied Expenses	157.30	1,000.00	-842.70	15.7%
8005 · Newsletter/E-Newsletter	1,870.85	2,500.00	-629.15	74.8%
8010 · Website Maintenance	977.31	3,000.00	-2,022.69	32.6%
8012 · Public Relations	1,378.81	5,000.00	-3,621.19	27.6%
8014 · Advertising	0.00	5,000.00	-5,000.00	0.0%
<b>Total 8000 · COMMUNICATIONS EXPENSES</b>	<b>4,384.27</b>	<b>16,500.00</b>	<b>-12,115.73</b>	<b>26.6%</b>
<b>Total Expense</b>	<b>1,068,379.31</b>	<b>1,241,800.00</b>	<b>-173,420.69</b>	<b>86.0%</b>
<b>Net Ordinary Income</b>	<b>118,424.71</b>	<b>470.00</b>	<b>117,954.71</b>	<b>25,196.7%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
9300 · Reserve Fund Draws				
9302 · Trsfr from Member Value Reserve	27,999.59			
<b>Total 9300 · Reserve Fund Draws</b>	<b>27,999.59</b>			
<b>Total Other Income</b>	<b>27,999.59</b>			
<b>Other Expense</b>				
9500 · Board-Approved Special Projects				
9503 · Website	9,999.59			
9511 · Member Value Program	18,000.00			
<b>Total 9500 · Board-Approved Special Projects</b>	<b>27,999.59</b>			
<b>Total Other Expense</b>	<b>27,999.59</b>			
<b>Net Other Income</b>	<b>0.00</b>			
<b>Net Income</b>	<b>118,424.71</b>	<b>470.00</b>	<b>117,954.71</b>	<b>25,196.7%</b>

**AIA Austin**  
**Profit & Loss Prev Year Comparison**  
**January through November 2023**

	Jan - Nov 23	Jan - Nov 22	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · GENERAL &amp; ADMIN INCOME</b>				
4006 · Miscellaneous Income	31,239.25	0.00	31,239.25	100.0%
4007 · AIA Austin Job Board	20,500.00	40,700.00	-20,200.00	-49.6%
4009 · AIA Component(CIF)Revenue Share	46,833.55	48,149.54	-1,315.99	-2.7%
4010 · Interest Income	20,243.91	5,747.50	14,496.41	252.2%
4015 · Travel Reimbursement Income	1,009.83	1,000.00	9.83	1.0%
4020 · AFA Management Fees	8,000.00	8,000.00	0.00	0.0%
<b>Total 4000 · GENERAL &amp; ADMIN INCOME</b>	<b>127,826.54</b>	<b>103,597.04</b>	<b>24,229.50</b>	<b>23.4%</b>
<b>4100 · ACTIVITIES COMMISSION INCOME</b>				
4104 · Special Events - Sponsorship	0.00	17,500.00	-17,500.00	-100.0%
4105 · Special Events - Tickets	1,300.00	0.00	1,300.00	100.0%
4106 · Luncheon Series - Tickets	0.00	3,962.00	-3,962.00	-100.0%
4107 · Luncheon Series - Sponsorship	0.00	12,500.00	-12,500.00	-100.0%
4115 · Holiday Party Sponsorship	5,950.00	12,250.00	-6,300.00	-51.4%
4130 · Homes Tour - Tickets	146,929.98	156,924.78	-9,994.80	-6.4%
4135 · Homes Tour - Sponsorship	168,710.00	179,250.00	-10,540.00	-5.9%
4140 · Homes Tour - Arch Fee	6,150.00	6,625.00	-475.00	-7.2%
4150 · Principal's Breakfast -Sponsors	0.00	3,000.00	-3,000.00	-100.0%
4199 · Other Activities Income	410.00	3,000.00	-2,590.00	-86.3%
<b>Total 4100 · ACTIVITIES COMMISSION INCOME</b>	<b>329,449.98</b>	<b>395,011.78</b>	<b>-65,561.80</b>	<b>-16.6%</b>
<b>4200 · AWDS &amp; HONORS COMMISSION INCOME</b>				
4203 · Design Awards - Entries	17,760.00	21,720.00	-3,960.00	-18.2%
4210 · Design Awards - Sponsorship	50,000.00	45,000.00	5,000.00	11.1%
4216 · Design Awards - Tickets	11,228.51	10,241.98	986.53	9.6%
<b>Total 4200 · AWDS &amp; HONORS COMMISSION INCOME</b>	<b>78,988.51</b>	<b>76,961.98</b>	<b>2,026.53</b>	<b>2.6%</b>
<b>4300 · MEMBERSHIP COMMISSION INCOME</b>				
4301 · Digital Media Advertising	3,750.00	7,400.00	-3,650.00	-49.3%
4305 · Dues	338,763.25	317,986.90	20,776.35	6.5%
4307 · Allied Members	104,800.00	95,400.00	9,400.00	9.9%
4308 · Partners	0.00	0.00	0.00	0.0%
<b>Total 4300 · MEMBERSHIP COMMISSION INCOME</b>	<b>447,313.25</b>	<b>420,786.90</b>	<b>26,526.35</b>	<b>6.3%</b>
<b>4500 · EDUCATION COMMISSION INCOME</b>				
4505 · Member Continuing Ed - Tickets	10.00	0.00	10.00	100.0%
4509 · Summer Conference -Registration	67,432.40	67,805.70	-373.30	-0.6%
4510 · Summer Conf - Exhibitor/Sponsor	37,000.00	33,000.00	4,000.00	12.1%
4520 · Leadership Collective Income	11,000.00	9,500.00	1,500.00	15.8%
<b>Total 4500 · EDUCATION COMMISSION INCOME</b>	<b>115,442.40</b>	<b>110,305.70</b>	<b>5,136.70</b>	<b>4.7%</b>
<b>4600 · CENTER FOR ARCHITECTURE</b>				
4601 · CFA - RENTAL	1,000.00	950.00	50.00	5.3%
<b>Total 4600 · CENTER FOR ARCHITECTURE</b>	<b>1,000.00</b>	<b>950.00</b>	<b>50.00</b>	<b>5.3%</b>
<b>4800 · COMMITTEE INCOME</b>				
4508 · Architecture K-12	2,300.00	1,500.00	800.00	53.3%
4801 · CRAN	13,000.00	13,670.00	-670.00	-4.9%
4802 · Healthcare Committee	1,640.00	4,825.00	-3,185.00	-66.0%
4803 · LiA	4,000.00	5,680.00	-1,680.00	-29.6%
4804 · Design Voice	5,550.00	3,000.00	2,550.00	85.0%
4805 · BEC	7,545.00	3,710.00	3,835.00	103.4%
4806 · Urban Design	1,500.00	500.00	1,000.00	200.0%
4807 · Small Firms	5,868.90	1,590.00	4,278.90	269.1%
4808 · COTE	4,925.00	4,760.00	165.00	3.5%
4809 · Emerging Professionals	7,610.00	6,500.00	1,110.00	17.1%
4811 · Allied Roundtable	5,500.00	3,000.00	2,500.00	83.3%
4812 · LGBTQIA+ Alliance	6,725.00	4,500.00	2,225.00	49.4%
4820 · Committee Programming Sponsorsh	8,381.10	0.00	8,381.10	100.0%
4880 · Women in Architecture Income	24,170.00	17,840.00	6,330.00	35.5%
<b>Total 4800 · COMMITTEE INCOME</b>	<b>98,715.00</b>	<b>71,075.00</b>	<b>27,640.00</b>	<b>38.9%</b>
<b>5000 · DOCUMENT BUSINESS</b>				
5020 · Documents & Forms Sales	3,219.75	3,089.73	130.02	4.2%
5022 · Shipping & Handling Income	85.35	115.04	-29.69	-25.8%
<b>Total 5000 · DOCUMENT BUSINESS</b>	<b>3,305.10</b>	<b>3,204.77</b>	<b>100.33</b>	<b>3.1%</b>
<b>Total Income</b>	<b>1,202,040.78</b>	<b>1,181,893.17</b>	<b>20,147.61</b>	<b>1.7%</b>

**AIA Austin**  
**Profit & Loss Prev Year Comparison**  
**January through November 2023**

	Jan - Nov 23	Jan - Nov 22	\$ Change	% Change
<b>Cost of Goods Sold</b>				
5060 · Shipping & Handling COGS	26.67	63.64	-36.97	-58.1%
5090 · Documents & Forms COGS	1,585.09	1,536.91	48.18	3.1%
<b>Total COGS</b>	1,611.76	1,600.55	11.21	0.7%
<b>Gross Profit</b>	1,200,429.02	1,180,292.62	20,136.40	1.7%
<b>Expense</b>				
<b>6000 · GENERAL &amp; ADMIN EXPENSES</b>				
6001 · Employee Compensation				
6002 · Salaries & Wages	480,780.25	362,439.62	118,340.63	32.7%
6061 · Employee Development	803.62	836.62	-33.00	-3.9%
6075 · Employee Health/Workers Comp	57,854.72	44,179.93	13,674.79	31.0%
6095 · Payroll Taxes	38,051.19	28,259.03	9,792.16	34.7%
9000 · Payroll Processing Fees	2,156.29	801.11	1,355.18	169.2%
6001 · Employee Compensation - Other	-55,397.74	0.00	-55,397.74	-100.0%
<b>Total 6001 · Employee Compensation</b>	524,248.33	436,516.31	87,732.02	20.1%
6005 · Accounting	3,408.36	3,573.29	-164.93	-4.6%
6006 · Bookkeeping	38,062.50	29,038.75	9,023.75	31.1%
6008 · Bank Service Charge	8.95	30.00	-21.05	-70.2%
6010 · Charitable Donations	0.00	127.16	-127.16	-100.0%
6011 · Merchant Services Fees	10,877.14	9,179.12	1,698.02	18.5%
6015 · Postage/Delivery	1,669.17	1,661.84	7.33	0.4%
6016 · Contract Labor	3,630.00	0.00	3,630.00	100.0%
6017 · Legal Services	0.00	720.00	-720.00	-100.0%
6035 · Subscriptions	734.99	318.00	416.99	131.1%
6036 · Leadership Expense	11,278.43	7,991.99	3,286.44	41.1%
6040 · IT Expenses				
6044 · Software Expenses	5,259.42	6,541.87	-1,282.45	-19.6%
6045 · Hardware Expenses	1,526.65	6,437.65	-4,911.00	-76.3%
<b>Total 6040 · IT Expenses</b>	6,786.07	12,979.52	-6,193.45	-47.7%
6046 · Expense Account	1,064.43	356.34	708.09	198.7%
6050 · Travel	21,436.92	8,992.49	12,444.43	138.4%
6085 · Office Supplies	2,947.32	2,664.83	282.49	10.6%
6086 · Chamber Membership	550.00	550.00	0.00	0.0%
6088 · Affiliated Events/Sponsorships	840.05	594.45	245.60	41.3%
6090 · Miscellaneous Expense	0.00	0.00	0.00	0.0%
<b>Total 6000 · GENERAL &amp; ADMIN EXPENSES</b>	627,542.66	515,294.09	112,248.57	21.8%
<b>6100 · FACILITY EXPENSES</b>				
6120 · Security	1,105.39	1,604.84	-499.45	-31.1%
6125 · Janitorial	2,516.80	1,786.18	730.62	40.9%
6130 · Property Tax	288.19	0.00	288.19	100.0%
6140 · Rent	108,150.00	103,525.00	4,625.00	4.5%
6160 · Equipment/Furnishings	0.00	5,182.66	-5,182.66	-100.0%
6162 · Copier Lease	2,337.47	2,038.93	298.54	14.6%
6165 · Office Insurance	6,138.00	5,847.00	291.00	5.0%
6170 · Repairs/Maintenance	846.86	723.44	123.42	17.1%
6180 · Telephone, Int, Cable	7,197.87	7,154.40	43.47	0.6%
6190 · Utilities (COA, Gas)	7,486.93	6,120.61	1,366.32	22.3%
<b>Total 6100 · FACILITY EXPENSES</b>	136,067.51	133,983.06	2,084.45	1.6%
<b>6200 · ACTIVITIES EXPENSES</b>				
6210 · Special Events Expenses	967.10	18,970.81	-18,003.71	-94.9%
6211 · Luncheon Series Expenses	0.00	6,246.55	-6,246.55	-100.0%
6215 · Holiday Party Expenses	542.70	4,147.50	-3,604.80	-86.9%
6220 · Homes Tour Expenses	94,353.56	74,056.13	20,297.43	27.4%
6250 · Principal's Breakfast -Expenses	2,005.10	5,518.60	-3,513.50	-63.7%
6299 · Other Activities Expenses	664.11	1,600.00	-935.89	-58.5%
<b>Total 6200 · ACTIVITIES EXPENSES</b>	98,532.57	110,539.59	-12,007.02	-10.9%
<b>6500 · AWDS &amp; HONORS COMMISSION EXPENS</b>				
6540 · Design Awards				
6505 · Design Awards - Celebration Exp	24,239.13	28,325.83	-4,086.70	-14.4%
6506 · Design Awards - Program Expense	25,792.89	20,526.52	5,266.37	25.7%
<b>Total 6540 · Design Awards</b>	50,032.02	48,852.35	1,179.67	2.4%
<b>Total 6500 · AWDS &amp; HONORS COMMISSION EXPENS</b>	50,032.02	48,852.35	1,179.67	2.4%
<b>7000 · COMMITTEE EXPENSES</b>				
7011 · Architecture K-12	866.05	501.12	364.93	72.8%

**AIA Austin**  
**Profit & Loss Prev Year Comparison**  
**January through November 2023**

	Jan - Nov 23	Jan - Nov 22	\$ Change	% Change
7012 · Fellowship	266.23	550.49	-284.26	-51.6%
7016 · COTE	2,781.33	839.62	1,941.71	231.3%
7017 · Emerging Professional	7,594.76	6,578.09	1,016.67	15.5%
7029 · Healthcare	10.50	0.00	10.50	100.0%
7030 · Small Firms Roundtable	4,336.93	3.30	4,333.63	131,322.1%
7031 · CRAN	5,626.16	4,914.04	712.12	14.5%
7032 · Design Voice	5,316.49	627.03	4,689.46	747.9%
7033 · LiA	2,673.19	1,913.40	759.79	39.7%
7050 · Urban Design	579.46	0.00	579.46	100.0%
7055 · BEC	3,534.05	0.00	3,534.05	100.0%
7056 · Advocacy	2,445.26	705.08	1,740.18	246.8%
7058 · Allied Roundtable	3,287.45	539.35	2,748.10	509.5%
7059 · LGBTQIA+ Alliance	5,135.36	3,711.96	1,423.40	38.4%
7080 · Women in Architecture Expenses	19,137.54	7,222.68	11,914.86	165.0%
<b>Total 7000 · COMMITTEE EXPENSES</b>	<b>63,590.76</b>	<b>28,106.16</b>	<b>35,484.60</b>	<b>126.3%</b>
<b>7001 · EDUCATION EXPENSES</b>				
7003 · Summer Conference Expense	76,204.24	53,215.84	22,988.40	43.2%
7005 · Membership Continuing Education	914.37	539.34	375.03	69.5%
7007 · TxA Conference	1,507.60	0.00	1,507.60	100.0%
7020 · Leadership Collective Expense	10,704.28	7,668.77	3,035.51	39.6%
<b>Total 7001 · EDUCATION EXPENSES</b>	<b>89,330.49</b>	<b>61,423.95</b>	<b>27,906.54</b>	<b>45.4%</b>
<b>8000 · COMMUNICATIONS EXPENSES</b>				
8003 · Membership/Allied Expenses	157.30	14.75	142.55	966.4%
8005 · Newsletter/E-Newsletter	1,870.85	2,446.44	-575.59	-23.5%
8010 · Website Maintenance	977.31	1,428.83	-451.52	-31.6%
8012 · Public Relations	1,378.81	0.00	1,378.81	100.0%
8014 · Advertising	0.00	1,623.33	-1,623.33	-100.0%
<b>Total 8000 · COMMUNICATIONS EXPENSES</b>	<b>4,384.27</b>	<b>5,513.35</b>	<b>-1,129.08</b>	<b>-20.5%</b>
<b>Total Expense</b>	<b>1,069,480.28</b>	<b>903,712.55</b>	<b>165,767.73</b>	<b>18.3%</b>
<b>Net Ordinary Income</b>	<b>130,948.74</b>	<b>276,580.07</b>	<b>-145,631.33</b>	<b>-52.7%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
9300 · Reserve Fund Draws				
9302 · Trsfr from Member Value Reserve	27,999.59	59,627.56	-31,627.97	-53.0%
<b>Total 9300 · Reserve Fund Draws</b>	<b>27,999.59</b>	<b>59,627.56</b>	<b>-31,627.97</b>	<b>-53.0%</b>
<b>Total Other Income</b>	<b>27,999.59</b>	<b>59,627.56</b>	<b>-31,627.97</b>	<b>-53.0%</b>
<b>Other Expense</b>				
9500 · Board-Approved Special Projects				
9503 · Website	9,999.59	29,998.78	-19,999.19	-66.7%
9505 · CFA Programming	0.00	5,928.78	-5,928.78	-100.0%
9510 · Strategic Consulting	0.00	23,700.00	-23,700.00	-100.0%
9511 · Member Value Program	18,000.00	0.00	18,000.00	100.0%
<b>Total 9500 · Board-Approved Special Projects</b>	<b>27,999.59</b>	<b>59,627.56</b>	<b>-31,627.97</b>	<b>-53.0%</b>
<b>Total Other Expense</b>	<b>27,999.59</b>	<b>59,627.56</b>	<b>-31,627.97</b>	<b>-53.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>130,948.74</b>	<b>276,580.07</b>	<b>-145,631.33</b>	<b>-52.7%</b>

# *SLGN: Advocacy Conference 2023*

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# *SLGN: Advocacy Conference 2023*

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Blair McKay, AIA

Former Emerging Professional, Honor Awards helper, Code Next Leader, Land Development Chair, and Commercial Advocacy Chair.

Founder of the Housing Committee, and current Chair.

Co-Creator of the AIA Code Cards and HOME Initiative Report.

Incoming Advocacy Commissioner for 2024!

# *Agenda*

- Who/What/Why
- Topics
- Exercises
- Action
- Discussion

# Who/What//Why

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## Who

- State Chapters: Texas, California, Ohio, New York, Florida, Tennessee, South Carolina, North Carolina, Georgia, Washington, Nebraska, Illinois, Hawaii, Kansas
- Local Chapters: Austin, Houston, Seattle, Chicago, New York City, Cleveland, Washington D.C., Charleston, Kansas City
- First in person conference in 4 years, and only the 2 time they have invited local chapter advocacy members.

## Why

- Personally, to broadcast what AIA Austin is doing on a grassroots level to other chapters.
- But also to create relationships with those chapters to learn and grow from them,
- To take lessons learned back to our advocacy groups.





# Who/What/Why

---

What:

- Business of Architecture
  - Liability
  - Tort Reform
  - QBS
  - Capital Investment
  - Tax
  - Sustainability
- Building Codes
  - Residential Codes
  - Home Builders
  - Housing
  - Equitable Design
  - Licensure
  - Climate Action
  - Tools of the Advocacy Trade



# Topics

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## Local

- Housing
- Affordability
- Comprehensive Plans
- Public Realm
- Urbanism
- Transportation

## State

- Self-Certification
- Increased Liability
- Historic Tax Credits
- Indemnification
- School Safety
- Frivolous Design & Construction Defect Litigation
- Qualifications Based Selection (QBS)
- New Professional Taxes
- Capital Construction Assistance
- Projects

## National

- Alternative Path to Licensure
- The Infrastructure Package
- Climate Action Plan
- Federal Design Policy
- R&D Tax Credits
- Historic Tax Credits
- Pushing to address Affordable & Equitable Housing
- Student Debt Relief



# *Exercises*



# *Actions*

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→ Talking to Seattle Policy Members and Policy Board, to discuss how their advocacy members connect with their city's issues.

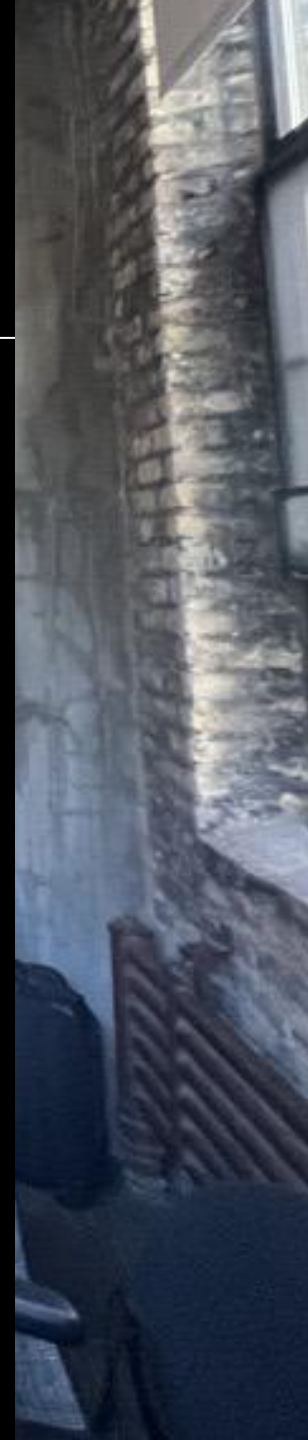
→ Meeting with Becky Walker to discuss how to creating a quarterly meeting of local chapters in Texas, so that we can all be more transparent about what we are working on and what we need.

→ Lastly, the hope of these connection points is to be able to inform the Legislative agenda for the Texas in the next Legislative cycle.



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# *Discussion*



*Thank you*

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→Blair McKay, AIA



# *SLGN: Advocacy Conference 2023*

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# *SLGN: Advocacy Conference 2023*

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# *Agenda*

- Who/What/Why
- Topics
- Exercises
- Action
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# Who/What//Why

---

## Who

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- But also to create relationships with those chapters to learn and grow from them,
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# *Who/What/Why*

---

What:

- Business of Architecture
- Liability
- Tort Reform
- QBS
- Capital Investment
- Tax
- Sustainability

- Building Codes
- Residential Codes
- Home Builders
- Housing
- Equitable Design
- Licensure
- Climate Action
- Tools of the Advocacy Trade



# Topics

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## Local

- Housing
- Affordability
- Comprehensive Plans
- Public Realm
- Urbanism
- Transportation

## State

- Self-Certification
- Increased Liability
- Historic Tax Credits
- Indemnification
- School Safety
- Frivolous Design & Construction Defect Litigation
- Qualifications Based Selection (QBS)
- New Professional Taxes
- Capital Construction Assistance
- Projects

## National

- Alternative Path to Licensure
- The Infrastructure Package
- Climate Action Plan
- Federal Design Policy
- R&D Tax Credits
- Historic Tax Credits
- Pushing to address Affordable & Equitable Housing
- Student Debt Relief



# *Exercises*



# *Actions*

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→ Talking to Seattle Policy Members and Policy Board, to discuss how their advocacy members connect with their city's issues.

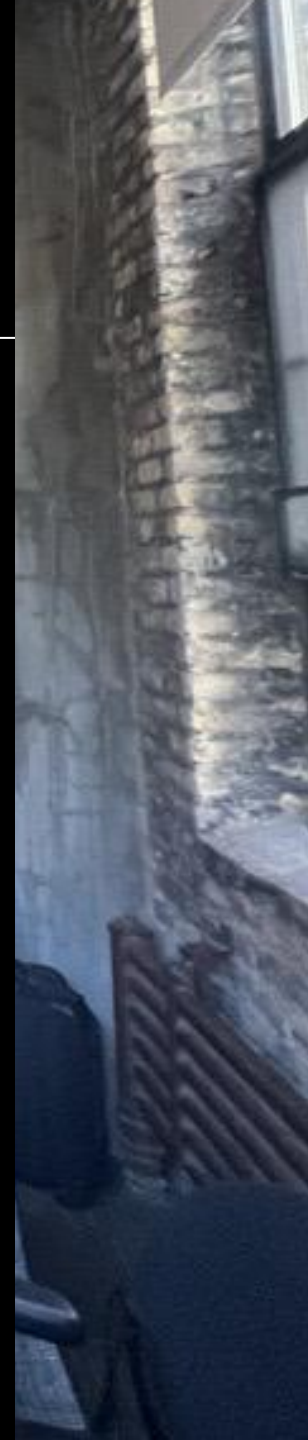
→ Meeting with Becky Walker to discuss how to creating a quarterly meeting of local chapters in Texas, so that we can all be more transparent about what we are working on and what we need.

→ Lastly, the hope of these connection points is to be able to inform the Legislative agenda for the Texas in the next Legislative cycle.



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# *Discussion*



*Thank you*

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→Blair McKay, AIA





**Purpose:** Outreach Committees + Commissioner Meeting Minutes  
**Meeting Date:** 9 December 2023  
**Prepared by:** Lindsay Abati, AIA

**Attendees/Distribution:** ☒ = Attended ☐ = Distributed

**Design Voice**

- ☒ Jason Haskins
- ☒ Arlene Ellwood

**K-12**

- ☒ Vachana Rao
- ☒ Stacey Forgas

**Homes Tour**

- ☒ Emily Haydon
- ☒ Candace Wong

**Design Awards**

- ☒ Silvia Izaguirre
- ☒ Ryan Oliason

**Honor Awards**

- ☒ Clara Paterson

**1. Design Voice**

- a. Chair elect for 2024 selected: Nyssa Sherazee, AIA
- b. Group volunteering event - setting up with Habitat for Humanity on a Saturday in January, actual date TBA
- c. 2024 planning - sending out a member survey for event interest and speaker topics, working on re-engaging 2023 committee donors
- d. Jason Haskins honored at HomeAid luncheon.

**2. K-12**

- a. End of year celebration held on Friday Dec.8th at Better Half Bar
- b. Interest from Architectural Securities for sponsorship next year
- c. Potential need for volunteer firms to sign up for AIS for the Spring term
- d. Added ACE, Early College and Eastside schools to our outreach this year
- e. Currently speaking to various ACE coordinators and will be setting up a zoom call to go over the AIS program
- f. Still need to spread the word and have volunteers firms sign up so they can be matched with interested schools.

**3. Homes Tour**

- a. Chair elect for 2024 selected: Blake Smith
- b. First meeting of 2024 will be February 12
- c. Had a meeting last month to recap homes tour 2023 and had great feedback - Goal to have ambassadors confirm parking plans in 2024

**4. Design Awards**

- a. Chair elect for 2024 selected: Claudia Rodriguez
- b. Assembling a short list of jurors for 2024

**5. Honor Awards**

- a. Chair elect for 2024 selected: Michelle Rossomando
- b. The committee has been assembled and met last week to schedule out the dates for submissions, decisions and the 2024 awards event
- c. The event will be a luncheon this year and is looking for a possible partnership