AIA Austin

AIA Austin is the voice for our region's architecture community. We advocate for our members, the profession, career development, and design excellence. We influence public opinion and the policies that shape our built and natural environment.

AIA Austin Board Meeting

Monday, October 16, 12PM to 2PM
In person at AIA Austin, 801 W 12th St

12:10 – 12:15	Come to order and Approval of Meeting Minutes	*Christy Taylor, AIA*
12:15 – 12:25	President's Report	*Christy Taylor, AIA*
12:25 – 12:30	President Elect's Report: Nominations	*Sophia Razzaque, AIA*
12:30 – 12:35	Executive Director's Report	*Ingrid Spencer*
12:35 – 12:45	Treasurer Report	*Burton Baldridge, AIA*
12:45 – 12:55	TxA	*Ricardo Maga Rojas, Assoc. AIA*

Commissioner Reports included in Packet

Virginia Cumberbatch and Committee Chairs Arrive and J.E.D.I. Strategy Workshop to begin at 1:00PM

AIA AUSTIN EXECUTIVE BOARD MEETING MINUTES

Date: September 18 , 2023
Time: 12:00 PM
Location: W. 12th St, Austin, TX 78701

ATTENDEES: (X = Present)

Executive Board
X_ CT: Christy Taylor, AIA, President
X_ SR: Sophia Razzaque, AIA, President-Elect
O_ CJ: Camille Jobe, AIA, Past President
O_BB: Burton Baldridge, AIA, Treasurer
X_NG: Nkiru Gelles, AIA, Secretary
X_RMR: Ricardo Maga Rojas, Assoc. AIA, TXA Director
X_ IS: Ingrid Spencer, Executive Director
X_MB2_Meredith Bossin Managing Director

AIA Austin Public Members, At-Large Members, Foundation, and UT Liaison
X_MB2: Michael Bullard, Public Member
X_ JD: Janki DePalma, Public Member
O KF: Kevin Flahive, Public Member
X_ KT: Karina Tribble, Public Member
O_WW: Wes Wigginton, Public Member
X_ DC2: David Carroll, AIA, At-Large Member
X_ VB: Veronica Castro de Barrera, AIA, At-Large Member
X DC: Donna Carter, FAIA, At-Large Member
X_IF: Ilse Frank, AIA, At-Large Member
X_MH: Milton Hime, AIA, At-Large Member
X ML: Matthew Leach, AIA, At-Large Member
O_ BS: Bhavani Singal, AIA, At-Large Member
O_LS: Lisa Storer, Assoc. AIA, At-Large Member
O_ ET: Evan Taniguchi, AIA, At-Large Member
O_CL : Charlton Lewis, UT Liaison
X_TR: Taehyun Ryou (UT), UT Student Liaison
X_MB: Mikel Bennett, Assoc. AIA, NOMA Liaison
X_ LA: Lindsay Abati, AIA, Outreach Commissioner
O_GB: Gabby Bermea, AIA, Membership & Community Building Commissioner
O_JD: Joe D'Eelia, AIA, Practice Commissioner
X__BJ : Bryan Jones, AIA, Advocacy Commissioner

AIA AUSTIN EXECUTIVE BOARD MEETING MINUTES

CALL TO ORDER:
[Quorum per our chapter by-laws: a majority of voting members of the Board (14 of 27 required, 18 present)]
CT called the meeting to order at 12:18pm NG recorded the minutes. The quorum was declared, and the meeting, having been duly convened, was ready to proceed with business.

MEETING MINUTES: MB moved to approve minutes as presented with a correction noted, VB seconded. Motion carried unanimously.

<u>ITEMS DISCUSSED & BUSINESS COMPLETED:</u>

<u>PRESIDENT'S REPORT (CT)</u>

<u>Of Note</u>

1. A call for docent volunteers for the upcoming Homes Tour event.

<u>Membership</u>

1. Ax-Throwing Competition
    a. The venue tour is taking place next Tuesday at Urban Axis. This will be a third tentpole event to keep up with the increase in programming and staffing needs. April of 2024 is still the goal.
2. Firm Sponsorship
    a. The subcommittee met 2 weeks ago to review options and approaches. The information gathered is still being processed.
    b. We are soliciting feedback from other groups who couldn't attend in person.
    c. A tiered approach to sponsorship was suggested for various firm sizes.
    d. New programming by invitation was discussed.
    e. Naming will fall along the lines of the legacy sponsor is being considered.

Note: (JD) – SMSP has held a similar Axe Throwing event and can offer lessons learned. On Firm Sponsorship several consultant groups have asked to be a part of something like this already and are eager to be involved. Audrey Ormond with Beck group can offer further insight as she leads the planning there.
(SR) This initiative will provide recognition of on-going support and encourage others to continue the legacy of giving. There is still more planning to be done, however the venue and appropriate partner is a priority.

<u>Public Voice</u>

1. Advocacy
    - The Mayor's Office Meetings seem to be tapering out. The last two were not well attended. Perhaps we need to focus on individual relationships with individual council members where one person within Advocacy can be assigned as point person to individual council members. Rather than yearly coverage of committee groups perhaps a Task Force approach will be more fruitful moving forward.
    - (DC2) We are sitting in on regular meetings with Leslie Poole, Natasha Harper Madison, and Zohaib Qadri's offices as they are all pushing projects forward. The timing of meetings is an issue as they may fall right before the main council meeting when there is little capacity.
    - (BJ) Residential Advocacy has been tracking offset powerlines with Austin Energy for mor than two years, contacting peer organizations to be a resource. A handful of people can lead by being topic specific.
    - (DC2) This approach could be a good way to mitigate burn out and encourage focus.
    - We've seen a strong leadership for Advocacy over the past years, however, an approach more in line with ULI's TAPS, more pointed and specific, centered around topics could be more productive.

- (BJ) The example of Bhavani Singal's successful effort over years focusing on Street Tree impact.
- (SR) There is an opportunity for individuals to be a champion on topics for the AIA Austin chapter.
- (IF) The intention and longer spans of declared efforts and areas of focus is likely to garner more interest.

2. Following discussions and presentations from Jana McCann with Kevin Howard - in support of street trees along the right of way - a draft letter is shared for review in the board packet. This letter is in two parts - in line with Jana's goal for the city to establish a public realm officer. We heard both support and concern over the position of the public realm officer adding another reviewer and another step in the process on the heels of the McKinsey report. There is currently a great deal of conflict in the criteria manuals.

DISCUSSION:
(DC) This presents an opportunity - What does it mean to talk about the public realm – Austin Transportation is working under the guise of what we call Urban Design however some of the current plans are highly detrimental. An entity that can go through the varied and disparate issues can take away some of the layers.
(DC2) An advocate for the Pedestrian - The Pedestrian experience. Not another reviewer but a re-alignment of priorities for those who are reviewing.
(IF) The role of the public realm officer is larger than street trees. Heath Mars does much advocacy in support of trees. There are a lot of great rules in place by the city but difficult to enforce. Three different sets of rules needed to be looked at it is not clear which prevails.
(DC2) The opportunity to push for this position with this letter may have already passed as the city has already passed the budget for the coming year. This could perhaps be tabled for the following years budget.
(DC) Potable water, water, wastewater storm water management are not on the same page. The departments currently do not have any incentive to cooperate.
(DC2) The city of Austin TARP is intended to fix this issue – 10 /11 departments and stakeholders review the criteria manuals.
(DC) – The Airport expansion , growing I35, equity, sustainability, resiliency - These are several year projects. We need to be where it's going to be. We are still looking at yesterday's code. We can't get there one LEED building at a time.
(VCB) The success of Project Connect will be graded by people accessing it without a car and wanting more of it. It's an opportunity to pilot and study, criticize, and improve. What we a focusing on is how we make this program a project to humanize the city.

(CT) The letter will be reviewed and redrafted. A City Manager's position resolution is a separate debate.

3. An issue concerning the safety of our members involved in the public realm. Design Workshop received death threats and hands were placed on people. We are turning an eye towards that.

(JD) Perhaps a statement could be written to hold these groups responsible for their tenor.
(DC) This is not a new incident. We do not have civil discourse. A similar thing took place at reviews of Rosewood Courts and has happened before. Perhaps a statement from the organization and perhaps the city - Threats will not be tolerated. It makes for a vibrant community when we can have these discussions in a safe manner.

(DC2) All board and meetings have now been moved to the new Permit Center. There is little security at these after-hours meetings. A Design Commission meeting was disrupted. The venue was not secure. It's unclear why the move was made.
(CT) We need to tell the city they need to be on top of this.
(SR) Saying nothing will encourage bad behavior.

4. The Center Inaugural Board meeting is taking place today.
5. The next J.E.D.I Workshop for the board and committee chairs is taking place on. November 2nd 10am -12am at ACC

PRESIDENT ELECT's ANNOUNCEMENT (SR)

The nominating committee for next year's board is being formed. It must consist of no more than the two existing board members plus four additional members. Joining the nominating committee are - Stephanie Lemmo, representing Membership. Trinity White, representing Advocacy, Drew Wison, representing Practice. Candice Wong and Diani Su have both been approached to represent Outreach. Please share recommendations for this seat. A general call for interest for the board will be going out to membership as well.

EXCUTIVE DIRECTOR's REPORT: IS

1. There has been great feedback on the success of the Design Excellence Conference 2023. The venue will have to change in the future due to cost. The requirement is for three spaces – Pre-function, exhibition, and presentation for 300+ people.
(DC2) This year's venue presented many accessibility issues. Future venues should be required to be at least ADA compliant.
2. Recent and Upcoming AFA design talks held at Articulture Design – Doctor Cheryl miller, IIDA, UT School of Design and Creative technologies. October 11th Jennifer Jar McCombs, IIDA and November 8 Sterling E. Stevens, Noma Central Texas
4. Homes Tour planning is moving ahead – Thank you to the webinar moderators.
5. Committee's are currently putting together their work plans for the coming year.
6. The Big Sibs conference is taking place on Thursday.

FINANCE / TREASURES REPORT (BB) ABSENT

OPEN DISCUSSION

(IS) Money will not roll over from committee's yearly expenditure. This will continue to let the committees raise their annual budget and utilize before the year's end.
(CT) The chapter is currently setting up the relationship between The Board and the "Center" regarding ear marked funds.
(SR) The future Board will need to establish protocol for excess funds outside of the "Center reserve" currently ear marked but not guaranteed.
(CT) The ask of fund raising is an annual burden. The question of fundraising for the "Center" will need to be reviewed by the Board. We have an obligation to AIA Austin.
(DC2) It is important for the organization and its committees to maintain clarity between advocacy and fund raising.
(JD) Board Members at large can offer their fund-raising expertise to committees who may struggle. What is the role of the Public Board Member is an ongoing question.
(ML) Mission creep is a concern. How the chapter serves us as professionals. If we are re-directing energy there is the potential to blur lines.
(CT) The issue of blurring has come up however the flow chart of our shared organization, either AFA or The Center, has not changed.
(ML) Perhaps this is an opportunity for the chapter to redefine its priorities.
(CT) The strategic planning exercise has completed a lot of this work. It's a constant education process.

J.E.D.I Report: BS ABSENT

TXA Report: RMR
1. Regarding the recent nominations, we need to continuously challenge ourselves to be more inclusive about who we represent. It's the decision that will have the greatest impact on the future.
2. Houston has been working hard to nominate and advocate, perhaps we should look at this chapter as an example.
3. The volunteer call ended on September 15th.
4. The Emerge conference is taking place in Fort Worth this year.
5. Student Design Challenge is accepting submission up until Oct 6th
6. A survey regarding K-12 engagement from the profession has been shared.
7.Amplify your voice – TXA is asking for donations for TAC.
8. Next week is the TXA board meeting.

COMMISIONER DISCUSSION

ADVOCACY
(DC2) The Housing Committee is becoming an official partner with the city on modeling council member Poole's initiative. This has the potential to set the precedent and form relationships.
(MB) I would like to share this opportunity with NOMA members in an effort to increase diversity with the Advocacy committee.
(DC2) Architects should be part of the TARPS. Knowledge of the Criteria Manual would be helpful.

OUTREACH Report: LA
All outreach committees are in the process of leadership selection for 2024.
The Design Voice committee is hosting a Community Design Workshop for the Magdaline House, open to everyone.
The Small Firms Round Table has shared and open call for volunteer opportunities for holiday events.
The K-12 workshop will kick off Homes Tour, taking place on 21st. The committee is asking for volunteers for the Spring Architecture in Schools session. This upcoming program funding is being supported by ACE. There is an intention to set up webinar access for schools in Leander.
There are two WIA sponsored homes on the Homes Tour this year - Sara Bulluck Macintire and Nicole Blare
Honor awards are wrapped up for the year but will convene to decide dates for next year.

Keith Simmons will be the future chair for BEC.

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CLOSING NOTES:
(JD) A crowd sourcing of ideas for the future WIA CALL TO ACTION Student event "2020 Hindsight - Things I wish I knew When I was a Student - Practice Leaders who have managed interns, insights into hiring managers and firm owners and what they want to see. Being the Only in the Room. Pathways after Graduation. What surprised me most in the first year.
(IS) The chapter had a successful Commissioner Road Show held at Kirksey offices.

Motion to adjourn - CJ
There being no further business before the Board, CT adjourned the meeting at 1:55pm.

Respectfully submitted,
Nkiru Gelles, AIA
2023 AIA Austin Board Secretary

AIA Austin
Balance Sheet
As of September 30, 2023

	Sep 30, 23
ASSETS	
Current Assets	
Checking/Savings	
1012a · Frost - Operating Account	149,785.75
1021a · Frost - Member Value Reserve	737,472.71
1023a · Frost - Operational Reserve	250,977.16
1031 · Petty Cash	137.00
Total Checking/Savings	1,138,372.62
Accounts Receivable	
1200 · Accounts Receivable	70,570.00
Total Accounts Receivable	70,570.00
Other Current Assets	
1100 · Undeposited Funds	3,750.00
1110 · Other Receivable	77,515.22
1120 · Inventory Asset	5,982.47
2152 · Prepaid Expenses	780.00
Total Other Current Assets	88,027.69
Total Current Assets	1,296,970.31
Fixed Assets	
1800 · Furniture & Equipment	17,228.69
1805 · Building Improvements	14,009.11
1860 · Leasehold Improvement	60,931.95
1900 · Accumulated Depreciation	-53,830.00
Total Fixed Assets	38,339.75
TOTAL ASSETS	**1,335,310.06**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	12,900.00
Total Accounts Payable	12,900.00
Credit Cards	
2001a · BofA Credit Card *0079	4,955.95
2001b · BofA Credit Card *1377	438.37
2001c · BofA Credit Card *4187	1,068.54
2001d · BofA Credit Card *5031	282.38
Total Credit Cards	6,745.24
Other Current Liabilities	
2010 · Payroll Taxes Payable	-0.02
2081 · Due to/from AFA	-18,750.00
2105 · Pensions Payable	3,365.84
2151 · Prepaid Sponsorship	11,250.00
2170 · Sales Tax Payable	217.40
Total Other Current Liabilities	-3,916.78
Total Current Liabilities	15,728.46
Total Liabilities	15,728.46
Equity	
3900 · General Fund	128,238.05
3910 · Board Designated Funds	
3911 · Operational Reserve Fund	247,080.89
3915 · Member Value Reserve Fund	
3915a · Member Value - General	81,000.41

AIA Austin
Balance Sheet
As of September 30, 2023

	Sep 30, 23
3915b · Member Value - Center for Arch	644,153.46
Total 3915 · Member Value Reserve Fund	725,153.87
Total 3910 · Board Designated Funds	972,234.76
Net Income	219,108.79
Total Equity	1,319,581.60
TOTAL LIABILITIES & EQUITY	**1,335,310.06**

AIA Austin
Profit & Loss Budget vs. Actual
January through September 2023

	Jan - Sep 23	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · GENERAL & ADMIN INCOME				
4006 · Miscellaneous Income	31,239.25	108,586.00	-77,346.75	28.8%
4007 · AIA Austin Job Board	17,300.00	28,500.00	-11,200.00	60.7%
4009 · AIA State Resource Allocation	35,122.05	46,834.00	-11,711.95	75.0%
4010 · Interest Income	16,215.11	0.00	16,215.11	100.0%
4015 · Travel Reimbursement Income	1,009.83	1,000.00	9.83	101.0%
4020 · AFA Management Fees	8,000.00	8,000.00	0.00	100.0%
Total 4000 · GENERAL & ADMIN INCOME	108,886.24	192,920.00	-84,033.76	56.4%
4100 · ACTIVITIES COMMISSION INCOME				
4104 · Special Events - Sponsorship	0.00	500.00	-500.00	0.0%
4105 · Special Events - Tickets	1,300.00	500.00	800.00	260.0%
4115 · Holiday Party Sponsorship	2,100.00	12,000.00	-9,900.00	17.5%
4130 · Homes Tour - Tickets	30,724.07	145,000.00	-114,275.93	21.2%
4135 · Homes Tour - Sponsorship	153,830.29	145,000.00	8,830.29	106.1%
4140 · Homes Tour - Arch Fee	5,650.00	7,000.00	-1,350.00	80.7%
4150 · Principal's Breakfast -Sponsors	0.00	7,000.00	-7,000.00	0.0%
4199 · Other Activities Income	0.00	5,000.00	-5,000.00	0.0%
Total 4100 · ACTIVITIES COMMISSION INCOME	193,604.36	322,000.00	-128,395.64	60.1%
4200 · AWDS & HONORS COMMISSION INCOME				
4203 · Design Awards - Entries	17,760.00	24,000.00	-6,240.00	74.0%
4210 · Design Awards - Sponsorship	50,000.00	44,000.00	6,000.00	113.6%
4216 · Design Awards - Tickets	11,228.51	10,000.00	1,228.51	112.3%
Total 4200 · AWDS & HONORS COMMISSION INCOME	78,988.51	78,000.00	988.51	101.3%
4300 · MEMBERSHIP COMMISSION INCOME				
4301 · Digital Media Advertising	3,050.81	8,000.00	-4,949.19	38.1%
4305 · Dues	338,763.25	325,000.00	13,763.25	104.2%
4307 · Allied Members	105,175.00	95,000.00	10,175.00	110.7%
Total 4300 · MEMBERSHIP COMMISSION INCOME	446,989.06	428,000.00	18,989.06	104.4%
4500 · EDUCATION COMMISSION INCOME				
4505 · Member Continuing Ed - Tickets	0.00	1,000.00	-1,000.00	0.0%
4509 · Summer Conference -Registration	66,987.40	67,500.00	-512.60	99.2%
4510 · Summer Conf - Exhibitor/Sponsor	37,000.00	36,000.00	1,000.00	102.8%
4520 · Leadership Collective Income	11,000.00	10,000.00	1,000.00	110.0%
Total 4500 · EDUCATION COMMISSION INCOME	114,987.40	114,500.00	487.40	100.4%
4600 · CENTER FOR ARCHITECTURE				
4601 · CFA - RENTAL	0.00	1,000.00	-1,000.00	0.0%
Total 4600 · CENTER FOR ARCHITECTURE	0.00	1,000.00	-1,000.00	0.0%
4800 · COMMITTEE INCOME				
4508 · Architecture K-12	2,300.00	3,600.00	-1,300.00	63.9%
4801 · CRAN	11,730.00	15,000.00	-3,270.00	78.2%
4802 · Healthcare Committee	1,550.00	1,500.00	50.00	103.3%
4803 · LiA	3,000.00	3,000.00	0.00	100.0%
4804 · Design Voice	5,550.00	3,000.00	2,550.00	185.0%
4805 · BEC	6,590.00	34,500.00	-27,910.00	19.1%
4806 · Urban Design	1,500.00	1,500.00	0.00	100.0%
4807 · Small Firms	5,868.90	1,500.00	4,368.90	391.3%
4808 · COTE	4,925.00	4,500.00	425.00	109.4%
4809 · Emerging Professionals	7,610.00	6,500.00	1,110.00	117.1%
4811 · Allied Roundtable	4,000.00	3,000.00	1,000.00	133.3%
4812 · LGBTQIA+ Alliance	5,740.00	9,000.00	-3,260.00	63.8%
4880 · Women in Architecture Income	24,465.00	18,000.00	6,465.00	135.9%
Total 4800 · COMMITTEE INCOME	84,828.90	104,600.00	-19,771.10	81.1%
5000 · DOCUMENT BUSINESS				
5020 · Documents & Forms Sales	2,569.80	3,000.00	-430.20	85.7%
5022 · Shipping & Handling Income	65.40	125.00	-59.60	52.3%
Total 5000 · DOCUMENT BUSINESS	2,635.20	3,125.00	-489.80	84.3%
Total Income	1,030,919.67	1,244,145.00	-213,225.33	82.9%
Cost of Goods Sold				
5055 · Member Discount	0.00	250.00	-250.00	0.0%
5060 · Shipping & Handling COGS	26.67	125.00	-98.33	21.3%

AIA Austin
Profit & Loss Budget vs. Actual
January through September 2023

	Jan - Sep 23	Budget	$ Over Budget	% of Budget
5090 · Documents & Forms COGS	1,262.47	1,500.00	-237.53	84.2%
Total COGS	1,289.14	1,875.00	-585.86	68.8%
Gross Profit	1,029,630.53	1,242,270.00	-212,639.47	82.9%
Expense				
6000 · GENERAL & ADMIN EXPENSES				
6001 · Employee Compensation				
6002 · Salaries & Wages	397,030.28	499,500.00	-102,469.72	79.5%
6003 · Bonuses	0.00	32,500.00	-32,500.00	0.0%
6061 · Employee Development	865.73	1,000.00	-134.27	86.6%
6075 · Employee Health/Workers Comp	47,025.67	70,000.00	-22,974.33	67.2%
6076 · Retirement	0.00	12,000.00	-12,000.00	0.0%
6095 · Payroll Taxes	31,582.01	47,000.00	-15,417.99	67.2%
9000 · Payroll Processing Fees	1,779.53	1,000.00	779.53	178.0%
6001 · Employee Compensation - Other	-42,897.74			
Total 6001 · Employee Compensation	435,385.48	663,000.00	-227,614.52	65.7%
6005 · Accounting	3,408.36	7,000.00	-3,591.64	48.7%
6006 · Bookkeeping	31,181.25	40,000.00	-8,818.75	78.0%
6008 · Bank Service Charge	8.95	200.00	-191.05	4.5%
6010 · Gifts/Donations	0.00	500.00	-500.00	0.0%
6011 · Merchant Services Fees	9,528.72	10,000.00	-471.28	95.3%
6015 · Postage/Delivery	1,436.11	1,800.00	-363.89	79.8%
6016 · Contract Labor	3,630.00	0.00	3,630.00	100.0%
6017 · Legal Services	0.00	1,000.00	-1,000.00	0.0%
6035 · Subscriptions	690.00	850.00	-160.00	81.2%
6036 · Leadership Expense	8,927.02	10,000.00	-1,072.98	89.3%
6037 · TAC	0.00	300.00	-300.00	0.0%
6040 · IT Expenses				
6043 · Computer Repairs & Maint.	0.00	350.00	-350.00	0.0%
6044 · Software Expenses	4,338.03	7,500.00	-3,161.97	57.8%
6045 · Hardware Expenses	221.06	2,500.00	-2,278.94	8.8%
Total 6040 · IT Expenses	4,559.09	10,350.00	-5,790.91	44.0%
6046 · Expense Account	904.90	1,000.00	-95.10	90.5%
6050 · Travel	21,339.19	20,000.00	1,339.19	106.7%
6085 · Office Supplies	2,556.14	3,000.00	-443.86	85.2%
6086 · Chamber & DAA Membership	550.00	600.00	-50.00	91.7%
6088 · Affiliated Events/Sponsorships	840.05	2,000.00	-1,159.95	42.0%
Total 6000 · GENERAL & ADMIN EXPENSES	524,945.26	771,600.00	-246,654.74	68.0%
6100 · FACILITY EXPENSES				
6120 · Security	924.41	1,200.00	-275.59	77.0%
6125 · Janitorial	2,029.68	3,000.00	-970.32	67.7%
6130 · Property Tax	288.19	300.00	-11.81	96.1%
6140 · Rent	87,750.00	118,350.00	-30,600.00	74.1%
6145 · Landscape Maintenance	0.00	200.00	-200.00	0.0%
6160 · Equipment/Furnishings	0.00	1,000.00	-1,000.00	0.0%
6162 · Copier Lease	1,902.43	3,000.00	-1,097.57	63.4%
6165 · Office Insurance	6,138.00	7,000.00	-862.00	87.7%
6170 · Repairs/Maintenance	764.59	1,000.00	-235.41	76.5%
6180 · Telephone, Int, Cable	5,621.46	7,200.00	-1,578.54	78.1%
6190 · Utilities (COA, Gas)	6,078.92	7,000.00	-921.08	86.8%
Total 6100 · FACILITY EXPENSES	111,497.68	149,250.00	-37,752.32	74.7%
6200 · ACTIVITIES EXPENSES				
6210 · Special Events Expenses	750.00	1,000.00	-250.00	75.0%
6215 · Holiday Party Expenses	0.00	12,000.00	-12,000.00	0.0%
6220 · Homes Tour Expenses	46,165.51	80,000.00	-33,834.49	57.7%
6250 · Principal's Breakfast -Expenses	1,408.79	6,000.00	-4,591.21	23.5%
6299 · Other Activities Expenses	733.27	5,000.00	-4,266.73	14.7%
Total 6200 · ACTIVITIES EXPENSES	49,057.57	104,000.00	-54,942.43	47.2%
6500 · AWDS & HONORS COMMISSION EXPENS				
6540 · Design Awards				
6505 · Design Awards - Celebration Exp	23,673.99	25,000.00	-1,326.01	94.7%
6506 · Design Awards - Program Expense	25,792.89	35,000.00	-9,207.11	73.7%
Total 6540 · Design Awards	49,466.88	60,000.00	-10,533.12	82.4%
Total 6500 · AWDS & HONORS COMMISSION EXPENS	49,466.88	60,000.00	-10,533.12	82.4%
7000 · COMMITTEE EXPENSES				

AIA Austin
Profit & Loss Budget vs. Actual
January through September 2023

	Jan - Sep 23	Budget	$ Over Budget	% of Budget
7011 · Architecture K-12	631.46	1,100.00	-468.54	57.4%
7012 · Fellowship	266.23	750.00	-483.77	35.5%
7016 · COTE	1,282.67	4,500.00	-3,217.33	28.5%
7017 · Emerging Professional	3,960.71	6,500.00	-2,539.29	60.9%
7029 · Healthcare	10.50	500.00	-489.50	2.1%
7030 · Small Firms Roundtable	3,488.84	1,500.00	1,988.84	232.6%
7031 · CRAN	832.63	5,200.00	-4,367.37	16.0%
7032 · Design Voice	5,316.49	2,100.00	3,216.49	253.2%
7033 · LiA	173.19	750.00	-576.81	23.1%
7050 · Urban Design	299.46	600.00	-300.54	49.9%
7055 · BEC	2,407.50	14,500.00	-12,092.50	16.6%
7056 · Advocacy	1,023.90	0.00	1,023.90	100.0%
7058 · Allied Roundtable	1,496.22	1,500.00	-3.78	99.7%
7059 · LGBTQIA+ Alliance	3,413.23	6,450.00	-3,036.77	52.9%
7080 · Women in Architecture Expenses	17,731.68	18,000.00	-268.32	98.5%
Total 7000 · COMMITTEE EXPENSES	42,334.71	63,950.00	-21,615.29	66.2%
7001 · EDUCATION EXPENSES				
7003 · Summer Conference Expense	76,791.47	65,500.00	11,291.47	117.2%
7005 · Membership Continuing Education	914.37	1,000.00	-85.63	91.4%
7007 · TxA Convention	40.00			
7020 · Leadership Collective Expense	10,495.07	10,000.00	495.07	105.0%
Total 7001 · EDUCATION EXPENSES	88,240.91	76,500.00	11,740.91	115.3%
8000 · COMMUNICATIONS EXPENSES				
8003 · Membership/Allied Expenses	157.30	1,000.00	-842.70	15.7%
8005 · Newsletter/E-Newsletter	1,314.39	2,500.00	-1,185.61	52.6%
8010 · Website Maintenance	799.31	3,000.00	-2,200.69	26.6%
8012 · Public Relations	377.73	5,000.00	-4,622.27	7.6%
8014 · Advertising	0.00	5,000.00	-5,000.00	0.0%
Total 8000 · COMMUNICATIONS EXPENSES	2,648.73	16,500.00	-13,851.27	16.1%
Total Expense	868,191.74	1,241,800.00	-373,608.26	69.9%
Net Ordinary Income	161,438.79	470.00	160,968.79	34,348.7%
Other Income/Expense				
Other Income				
9300 · Reserve Fund Draws				
9302 · Trsfr from Member Value Reserve	18,999.59			
Total 9300 · Reserve Fund Draws	18,999.59			
Total Other Income	18,999.59			
Other Expense				
9500 · Board-Approved Special Projects				
9503 · Website	9,999.59			
9511 · Member Value Program	9,000.00			
Total 9500 · Board-Approved Special Projects	18,999.59			
Total Other Expense	18,999.59			
Net Other Income	0.00			
Net Income	**161,438.79**	**470.00**	**160,968.79**	**34,348.7%**

AIA Austin
Profit & Loss Prev Year Comparison
January through September 2023

	Jan - Sep 23	Jan - Sep 22	$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · GENERAL & ADMIN INCOME				
4006 · Miscellaneous Income	31,239.25	0.00	31,239.25	100.0%
4007 · AIA Austin Job Board	17,300.00	35,700.00	-18,400.00	-51.5%
4009 · AIA State Resource Allocation	35,122.05	36,450.49	-1,328.44	-3.6%
4010 · Interest Income	16,215.11	2,930.91	13,284.20	453.2%
4015 · Travel Reimbursement Income	1,009.83	0.00	1,009.83	100.0%
4020 · AFA Management Fees	8,000.00	8,000.00	0.00	0.0%
Total 4000 · GENERAL & ADMIN INCOME	108,886.24	83,081.40	25,804.84	31.1%
4100 · ACTIVITIES COMMISSION INCOME				
4104 · Special Events - Sponsorship	0.00	12,500.00	-12,500.00	-100.0%
4105 · Special Events - Tickets	1,300.00	0.00	1,300.00	100.0%
4106 · Luncheon Series - Tickets	0.00	3,432.00	-3,432.00	-100.0%
4107 · Luncheon Series - Sponsorship	0.00	12,500.00	-12,500.00	-100.0%
4115 · Holiday Party Sponsorship	2,100.00	9,750.00	-7,650.00	-78.5%
4130 · Homes Tour - Tickets	30,724.07	40,459.58	-9,735.51	-24.1%
4135 · Homes Tour - Sponsorship	153,830.29	176,812.50	-22,982.21	-13.0%
4140 · Homes Tour - Arch Fee	5,650.00	6,625.00	-975.00	-14.7%
4150 · Principal's Breakfast -Sponsors	0.00	3,000.00	-3,000.00	-100.0%
4199 · Other Activities Income	0.00	3,000.00	-3,000.00	-100.0%
Total 4100 · ACTIVITIES COMMISSION INCOME	193,604.36	268,079.08	-74,474.72	-27.8%
4200 · AWDS & HONORS COMMISSION INCOME				
4203 · Design Awards - Entries	17,760.00	21,720.00	-3,960.00	-18.2%
4210 · Design Awards - Sponsorship	50,000.00	45,000.00	5,000.00	11.1%
4216 · Design Awards - Tickets	11,228.51	10,241.98	986.53	9.6%
Total 4200 · AWDS & HONORS COMMISSION INCOME	78,988.51	76,961.98	2,026.53	2.6%
4300 · MEMBERSHIP COMMISSION INCOME				
4301 · Digital Media Advertising	3,050.81	7,300.00	-4,249.19	-58.2%
4305 · Dues	338,763.25	317,986.90	20,776.35	6.5%
4307 · Allied Members	105,175.00	95,400.00	9,775.00	10.3%
4308 · Partners	0.00	0.00	0.00	0.0%
Total 4300 · MEMBERSHIP COMMISSION INCOME	446,989.06	420,686.90	26,302.16	6.3%
4500 · EDUCATION COMMISSION INCOME				
4509 · Summer Conference -Registration	66,987.40	67,805.70	-818.30	-1.2%
4510 · Summer Conf - Exhibitor/Sponsor	37,000.00	33,000.00	4,000.00	12.1%
4520 · Leadership Collective Income	11,000.00	9,500.00	1,500.00	15.8%
Total 4500 · EDUCATION COMMISSION INCOME	114,987.40	110,305.70	4,681.70	4.2%
4600 · CENTER FOR ARCHITECTURE				
4601 · CFA - RENTAL	0.00	450.00	-450.00	-100.0%
Total 4600 · CENTER FOR ARCHITECTURE	0.00	450.00	-450.00	-100.0%
4800 · COMMITTEE INCOME				
4508 · Architecture K-12	2,300.00	1,500.00	800.00	53.3%
4801 · CRAN	11,730.00	12,820.00	-1,090.00	-8.5%
4802 · Healthcare Committee	1,550.00	4,820.00	-3,270.00	-67.8%
4803 · LiA	3,000.00	5,680.00	-2,680.00	-47.2%
4804 · Design Voice	5,550.00	3,000.00	2,550.00	85.0%
4805 · BEC	6,590.00	3,710.00	2,880.00	77.6%
4806 · Urban Design	1,500.00	500.00	1,000.00	200.0%
4807 · Small Firms	5,868.90	1,590.00	4,278.90	269.1%
4808 · COTE	4,925.00	4,745.00	180.00	3.8%
4809 · Emerging Professionals	7,610.00	6,500.00	1,110.00	17.1%
4811 · Allied Roundtable	4,000.00	3,000.00	1,000.00	33.3%
4812 · LGBTQIA+ Alliance	5,740.00	4,500.00	1,240.00	27.6%
4820 · Committee Programming Sponsorsh	0.00	0.00	0.00	0.0%
4880 · Women in Architecture Income	24,465.00	17,345.00	7,120.00	41.1%

AIA Austin
Profit & Loss Prev Year Comparison
January through September 2023

	Jan - Sep 23	Jan - Sep 22	$ Change	% Change
Total 4800 · COMMITTEE INCOME	84,828.90	69,710.00	15,118.90	21.7%
5000 · DOCUMENT BUSINESS				
5020 · Documents & Forms Sales	2,569.80	2,179.80	390.00	17.9%
5022 · Shipping & Handling Income	65.40	74.19	-8.79	-11.9%
Total 5000 · DOCUMENT BUSINESS	2,635.20	2,253.99	381.21	16.9%
Total Income	1,030,919.67	1,031,529.05	-609.38	-0.1%
Cost of Goods Sold				
5060 · Shipping & Handling COGS	26.67	63.64	-36.97	-58.1%
5090 · Documents & Forms COGS	1,262.47	1,095.36	167.11	15.3%
Total COGS	1,289.14	1,159.00	130.14	11.2%
Gross Profit	1,029,630.53	1,030,370.05	-739.52	-0.1%
Expense				
6000 · GENERAL & ADMIN EXPENSES				
6001 · Employee Compensation				
6002 · Salaries & Wages	397,030.28	287,968.78	109,061.50	37.9%
6061 · Employee Development	865.73	836.62	29.11	3.5%
6075 · Employee Health/Workers Comp	47,025.67	34,363.73	12,661.94	36.9%
6095 · Payroll Taxes	31,582.01	22,562.03	9,019.98	40.0%
9000 · Payroll Processing Fees	1,779.53	817.62	961.91	117.7%
6001 · Employee Compensation - Other	-42,897.74	0.00	-42,897.74	-100.0%
Total 6001 · Employee Compensation	435,385.48	346,548.78	88,836.70	25.6%
6005 · Accounting	3,408.36	3,123.29	285.07	9.1%
6006 · Bookkeeping	31,181.25	23,741.25	7,440.00	31.3%
6008 · Bank Service Charge	8.95	30.00	-21.05	-70.2%
6010 · Gifts/Donations	0.00	81.84	-81.84	-100.0%
6011 · Merchant Services Fees	9,528.72	8,104.13	1,424.59	17.6%
6015 · Postage/Delivery	1,436.11	1,661.84	-225.73	-13.6%
6016 · Contract Labor	3,630.00	0.00	3,630.00	100.0%
6035 · Subscriptions	690.00	280.00	410.00	146.4%
6036 · Leadership Expense	8,927.02	5,718.16	3,208.86	56.1%
6040 · IT Expenses				
6044 · Software Expenses	4,338.03	5,818.10	-1,480.07	-25.4%
6045 · Hardware Expenses	221.06	3,755.50	-3,534.44	-94.1%
Total 6040 · IT Expenses	4,559.09	9,573.60	-5,014.51	-52.4%
6046 · Expense Account	904.90	224.84	680.06	302.5%
6050 · Travel	21,339.19	8,992.49	12,346.70	137.3%
6085 · Office Supplies	2,556.14	2,248.00	308.14	13.7%
6086 · Chamber & DAA Membership	550.00	550.00	0.00	0.0%
6088 · Affiliated Events/Sponsorships	840.05	594.45	245.60	41.3%
6090 · Miscellaneous Expense	0.00	0.00	0.00	0.0%
Total 6000 · GENERAL & ADMIN EXPENSES	524,945.26	411,472.67	113,472.59	27.6%
6100 · FACILITY EXPENSES				
6120 · Security	924.41	1,423.86	-499.45	-35.1%
6125 · Janitorial	2,029.68	1,461.42	568.26	38.9%
6130 · Property Tax	288.19	0.00	288.19	100.0%
6140 · Rent	87,750.00	84,025.00	3,725.00	4.4%
6160 · Equipment/Furnishings	0.00	2,631.00	-2,631.00	-100.0%
6162 · Copier Lease	1,902.43	1,678.82	223.61	13.3%
6165 · Office Insurance	6,138.00	5,847.00	291.00	5.0%
6170 · Repairs/Maintenance	764.59	641.17	123.42	19.3%
6180 · Telephone, Int, Cable	5,621.46	5,982.44	-360.98	-6.0%
6190 · Utilities (COA, Gas)	6,078.92	4,936.85	1,142.07	23.1%
Total 6100 · FACILITY EXPENSES	111,497.68	108,627.56	2,870.12	2.6%
6200 · ACTIVITIES EXPENSES				
6210 · Special Events Expenses	750.00	9,485.41	-8,735.41	-92.1%

AIA Austin
Profit & Loss Prev Year Comparison
January through September 2023

	Jan - Sep 23	Jan - Sep 22	$ Change	% Change
6211 · Luncheon Series Expenses	0.00	5,806.58	-5,806.58	-100.0%
6215 · Holiday Party Expenses	0.00	0.00	0.00	0.0%
6220 · Homes Tour Expenses	46,165.51	37,475.75	8,689.76	23.2%
6250 · Principal's Breakfast -Expenses	1,408.79	5,518.60	-4,109.81	-74.5%
6299 · Other Activities Expenses	733.27	0.00	733.27	100.0%
Total 6200 · ACTIVITIES EXPENSES	49,057.57	58,286.34	-9,228.77	-15.8%
6500 · AWDS & HONORS COMMISSION EXPENS				
6540 · Design Awards				
6505 · Design Awards - Celebration Exp	23,673.99	27,489.18	-3,815.19	-13.9%
6506 · Design Awards - Program Expense	25,792.89	19,189.27	6,603.62	34.4%
Total 6540 · Design Awards	49,466.88	46,678.45	2,788.43	6.0%
Total 6500 · AWDS & HONORS COMMISSION EXPENS	49,466.88	46,678.45	2,788.43	6.0%
7000 · COMMITTEE EXPENSES				
7011 · Architecture K-12	631.46	40.00	591.46	1,478.7%
7012 · Fellowship	266.23	550.49	-284.26	-51.6%
7016 · COTE	1,282.67	731.41	551.26	75.4%
7017 · Emerging Professional	3,960.71	3,326.64	634.07	19.1%
7029 · Healthcare	10.50	0.00	10.50	100.0%
7030 · Small Firms Roundtable	3,488.84	3.30	3,485.54	105,622.4%
7031 · CRAN	832.63	3,225.08	-2,392.45	-74.2%
7032 · Design Voice	5,316.49	627.03	4,689.46	747.9%
7033 · LiA	173.19	1,015.42	-842.23	-82.9%
7050 · Urban Design	299.46	0.00	299.46	100.0%
7055 · BEC	2,407.50	0.00	2,407.50	100.0%
7056 · Advocacy	1,023.90	3.30	1,020.60	30,927.3%
7058 · Allied Roundtable	1,496.22	333.67	1,162.55	348.4%
7059 · LGBTQIA+ Alliance	3,413.23	1,200.00	2,213.23	184.4%
7080 · Women in Architecture Expenses	17,731.68	5,502.16	12,229.52	222.3%
Total 7000 · COMMITTEE EXPENSES	42,334.71	16,558.50	25,776.21	155.7%
7001 · EDUCATION EXPENSES				
7003 · Summer Conference Expense	76,791.47	55,835.84	20,955.63	37.5%
7005 · Membership Continuing Education	914.37	325.50	588.87	180.9%
7007 · TxA Convention	40.00	0.00	40.00	100.0%
7020 · Leadership Collective Expense	10,495.07	5,320.00	5,175.07	97.3%
Total 7001 · EDUCATION EXPENSES	88,240.91	61,481.34	26,759.57	43.5%
8000 · COMMUNICATIONS EXPENSES				
8003 · Membership/Allied Expenses	157.30	14.75	142.55	966.4%
8005 · Newsletter/E-Newsletter	1,314.39	2,446.44	-1,132.05	-46.3%
8010 · Website Maintenance	799.31	1,235.11	-435.80	-35.3%
8012 · Public Relations	377.73	0.00	377.73	100.0%
8014 · Advertising	0.00	1,623.33	-1,623.33	-100.0%
Total 8000 · COMMUNICATIONS EXPENSES	2,648.73	5,319.63	-2,670.90	-50.2%
Total Expense	868,191.74	708,424.49	159,767.25	22.6%
Net Ordinary Income	161,438.79	321,945.56	-160,506.77	-49.9%
Other Income/Expense				
Other Income				
9300 · Reserve Fund Draws				
9302 · Trsfr from Member Value Reserve	18,999.59	49,627.56	-30,627.97	-61.7%
Total 9300 · Reserve Fund Draws	18,999.59	49,627.56	-30,627.97	-61.7%
Total Other Income	18,999.59	49,627.56	-30,627.97	-61.7%
Other Expense				
9500 · Board-Approved Special Projects				
9503 · Website	9,999.59	29,998.78	-19,999.19	-66.7%

AIA Austin
Profit & Loss Prev Year Comparison
January through September 2023

	Jan - Sep 23	Jan - Sep 22	$ Change	% Change
9505 · CFA Programming	0.00	5,928.78	-5,928.78	-100.0%
9510 · Strategic Consulting	0.00	13,700.00	-13,700.00	-100.0%
9511 · Member Value Program	9,000.00	0.00	9,000.00	100.0%
Total 9500 · Board-Approved Special Projects	18,999.59	49,627.56	-30,627.97	-61.7%
Total Other Expense	18,999.59	49,627.56	-30,627.97	-61.7%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	**161,438.79**	**321,945.56**	**-160,506.77**	**-49.9%**

2022 Exempt Organization Business Tax Return
prepared for:

American Institute of Architects Austin Chapter
801 West 12th Street
Austin, TX 78701

Gregory A. Copp, Inc.
1202 Nueces Street
Austin, TX 78701

American Institute of Architects Austin Chapter
801 West 12th Street
Austin, TX 78701

Gregory A. Copp, Inc.
1202 Nueces Street
Austin, TX 78701

American Institute of Architects Austin Chapter
801 West 12th Street
Austin, TX 78701

Form **990** | **Return of Organization Exempt From Income Tax** | OMB No. 1545-0047

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to *www.irs.gov/Form990* for instructions and the latest information.

Department of the Treasury
Internal Revenue Service

2022

Open to Public Inspection

A For the 2022 calendar year, or tax year beginning , 2022, and ending , 20

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization: American Institute of Architects Austin Chapter

Doing business as

Number and street (or P.O. box if mail is not delivered to street address): 801 West 12th Street | Room/suite

City or town, state or province, country, and ZIP or foreign postal code: Austin, TX 78701

D Employer identification number: 74-2213783

E Telephone number: (512)452-4332

G Gross receipts $1,187,587.

F Name and address of principal officer: Ingrid Spencer, 801 West 12th Street, Austin, TX 78701

H(a) Is this a group return for subordinates? ☐ Yes ☒ No

H(b) Are all subordinates included? ☐ Yes ☐ No
If "No," attach a list. See instructions.

I Tax-exempt status: ☐ 501(c)(3) ☒ 501(c) (6) (insert no.) ☐ 4947(a)(1) or ☐ 527

J Website: www.aiaaustin.org

H(c) Group exemption number

K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other | **L** Year of formation: 1957 | **M** State of legal domicile: TX

Part I Summary

Activities & Governance

1 Briefly describe the organization's mission or most significant activities: AIA Austin is the voice for our region's architecture community. We advocate for our members, the profession, career development, and design excellence. We influence public opinion and the policies that shape our built and natural environment.

2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.

3	Number of voting members of the governing body (Part VI, line 1a)	3	28
4	Number of independent voting members of the governing body (Part VI, line 1b)	4	28
5	Total number of individuals employed in calendar year 2022 (Part V, line 2a)	5	6
6	Total number of volunteers (estimate if necessary)	6	900
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	17,005.
b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0.

			Prior Year	Current Year
Revenue	8	Contributions and grants (Part VIII, line 1h)	484,814.	436,387.
	9	Program service revenue (Part VIII, line 2g)	362,725.	561,790.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	765.	7,086.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	179,393.	180,724.
	12	Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	1,027,697.	1,185,987.
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1–3)		0.
	14	Benefits paid to or for members (Part IX, column (A), line 4)		
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	393,367.	525,996.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)		
	b	Total fundraising expenses (Part IX, column (D), line 25)		
	17	Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	366,003.	577,259.
	18	Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	759,370.	1,103,255.
	19	Revenue less expenses. Subtract line 18 from line 12	268,327.	82,732.
Net Assets or Fund Balances			Beginning of Current Year	End of Year
	20	Total assets (Part X, line 16)	1,324,649.	1,362,902.
	21	Total liabilities (Part X, line 26)	226,839.	182,360.
	22	Net assets or fund balances. Subtract line 21 from line 20	1,097,810.	1,180,542.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer | Date: 08/06/2023

Christy Taylor, President
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
Gregory A Copp	Gregory A Copp	09/21/2023		P00287652

Firm's name: Gregory A. Copp, Inc. | Firm's EIN: 74-2597024

Firm's address: 1202 Nueces Street, Austin, TX 78701 | Phone no. (512)477-2000

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

Part III **Statement of Program Service Accomplishments**

Check if Schedule O contains a response or note to any line in this Part III . . . . ☐

1 Briefly describe the organization's mission:

AIA Austin is the voice for our region's architecture community. We advocate for our members, the profession, career development, and design excellence. We influence public opinion and the policies that shape our built and natural environment.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? . . . . . ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? . . . . . ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses $ 90,597. including grants of $) (Revenue $ 342,800.)

Homes Tour

This annual program promotes the work of residential architects to the public, as well as serving to encourage interaction and community among members.

4b (Code:) (Expenses $ 48,852. including grants of $) (Revenue $ 76,962.)

Honor and Design Award Programs

These programs reward member achievement and design excellence, as well as creating opportunities for interaction between members.

4c (Code:) (Expenses $ 62,605. including grants of $) (Revenue $ 110,316.)

Professional Development

AIA Austin's professional development activities and programs provide member services to architects in Austin. They specifically provide opportunities for learning, networking, and continuing education to AIA Austin members.

4d Other program services (Describe on Schedule O.)

(Expenses $ including grants of $) (Revenue $)

4e Total program service expenses 202,054.

Part IV **Checklist of Required Schedules**

			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? *If "Yes," complete Schedule A*	1		×
2	Is the organization required to complete *Schedule B, Schedule of Contributors*? See instructions	2		×
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? *If "Yes," complete Schedule C, Part I*	3		×
4	**Section 501(c)(3) organizations.** Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? *If "Yes," complete Schedule C, Part II*	4		
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? *If "Yes," complete Schedule C, Part III*	5		×
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? *If "Yes," complete Schedule D, Part I*	6		×
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? *If "Yes," complete Schedule D, Part II*	7		×
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? *If "Yes," complete Schedule D, Part III*	8		×
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? *If "Yes," complete Schedule D, Part IV*	9		×
10	Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? *If "Yes," complete Schedule D, Part V*	10		×
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.			
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? *If "Yes," complete Schedule D, Part VI*	11a	×	
b	Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VII*	11b		×
c	Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VIII*	11c		×
d	Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part IX*	11d	×	
e	Did the organization report an amount for other liabilities in Part X, line 25? *If "Yes," complete Schedule D, Part X*	11e	×	
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? *If "Yes," complete Schedule D, Part X*	11f		×
12a	Did the organization obtain separate, independent audited financial statements for the tax year? *If "Yes," complete Schedule D, Parts XI and XII*	12a		×
b	Was the organization included in consolidated, independent audited financial statements for the tax year? *If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional*	12b		×
13	Is the organization a school described in section 170(b)(1)(A)(ii)? *If "Yes," complete Schedule E*	13		×
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		×
b	Did the organization have aggregate revenues or expenses of more than $10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at $100,000 or more? *If "Yes," complete Schedule F, Parts I and IV*	14b		×
15	Did the organization report on Part IX, column (A), line 3, more than $5,000 of grants or other assistance to or for any foreign organization? *If "Yes," complete Schedule F, Parts II and IV*	15		×
16	Did the organization report on Part IX, column (A), line 3, more than $5,000 of aggregate grants or other assistance to or for foreign individuals? *If "Yes," complete Schedule F, Parts III and IV*	16		×
17	Did the organization report a total of more than $15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? *If "Yes," complete Schedule G, Part I.* See instructions	17		×
18	Did the organization report more than $15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? *If "Yes," complete Schedule G, Part II*	18		×
19	Did the organization report more than $15,000 of gross income from gaming activities on Part VIII, line 9a? *If "Yes," complete Schedule G, Part III*	19		×
20a	Did the organization operate one or more hospital facilities? *If "Yes," complete Schedule H*	20a		×
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		
21	Did the organization report more than $5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? *If "Yes," complete Schedule I, Parts I and II*	21		×

Part IV Checklist of Required Schedules *(continued)*

			Yes	No
22	Did the organization report more than $5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? *If "Yes," complete Schedule I, Parts I and III*	22		×
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? *If "Yes," complete Schedule J*	23		×
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than $100,000 as of the last day of the year, that was issued after December 31, 2002? *If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a*	24a		×
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	**Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.** Did the organization engage in an excess benefit transaction with a disqualified person during the year? *If "Yes," complete Schedule L, Part I*	25a		
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? *If "Yes," complete Schedule L, Part I*	25b		
26	Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? *If "Yes," complete Schedule L, Part II*	26		×
27	Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? *If "Yes," complete Schedule L, Part III*	27		×
28	Was the organization a party to a business transaction with one of the following parties (see the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):			
a	A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? *If "Yes," complete Schedule L, Part IV*	28a		×
b	A family member of any individual described in line 28a? *If "Yes," complete Schedule L, Part IV*	28b		×
c	A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? *If "Yes," complete Schedule L, Part IV*	28c		×
29	Did the organization receive more than $25,000 in non-cash contributions? *If "Yes," complete Schedule M*	29		×
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? *If "Yes," complete Schedule M*	30		×
31	Did the organization liquidate, terminate, or dissolve and cease operations? *If "Yes," complete Schedule N, Part I*	31		×
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? *If "Yes," complete Schedule N, Part II*	32		×
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? *If "Yes," complete Schedule R, Part I*	33		×
34	Was the organization related to any tax-exempt or taxable entity? *If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1*	34		×
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a		×
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? *If "Yes," complete Schedule R, Part V, line 2*	35b		×
36	**Section 501(c)(3) organizations.** Did the organization make any transfers to an exempt non-charitable related organization? *If "Yes," complete Schedule R, Part V, line 2*	36		
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? *If "Yes," complete Schedule R, Part VI*	37		×
38	Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? **Note:** All Form 990 filers are required to complete Schedule O	38	×	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V ☐

					Yes	No
1a	Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable	1a	23			
b	Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable	1b	0			
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?			1c	×	

Part V Statements Regarding Other IRS Filings and Tax Compliance *(continued)*

		Line	Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return — 2a: 6			
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b	×	
3a	Did the organization have unrelated business gross income of $1,000 or more during the year?	3a	×	
b	If "Yes," has it filed a Form 990-T for this year? *If "No" to line 3b, provide an explanation on Schedule O*	3b	×	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a		×
b	If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a		×
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b		×
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c		
6a	Does the organization have annual gross receipts that are normally greater than $100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a		×
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b		
7	**Organizations that may receive deductible contributions under section 170(c).**			
a	Did the organization receive a payment in excess of $75 made partly as a contribution and partly for goods and services provided to the payor?	7a		×
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c		×
d	If "Yes," indicate the number of Forms 8282 filed during the year — 7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e		×
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f		×
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h		
8	**Sponsoring organizations maintaining donor advised funds.** Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8		
9	**Sponsoring organizations maintaining donor advised funds.**			
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b		
10	**Section 501(c)(7) organizations.** Enter:			
a	Initiation fees and capital contributions included on Part VIII, line 12 — 10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities — 10b			
11	**Section 501(c)(12) organizations.** Enter:			
a	Gross income from members or shareholders — 11a			
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.) — 11b			
12a	**Section 4947(a)(1) non-exempt charitable trusts.** Is the organization filing Form 990 in lieu of Form 1041?	12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year — 12b			
13	**Section 501(c)(29) qualified nonprofit health insurance issuers.**			
a	Is the organization licensed to issue qualified health plans in more than one state?	13a		
	Note: See the instructions for additional information the organization must report on Schedule O.			
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans — 13b			
c	Enter the amount of reserves on hand — 13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a		×
b	If "Yes," has it filed a Form 720 to report these payments? *If "No," provide an explanation on Schedule O*	14b		
15	Is the organization subject to the section 4960 tax on payment(s) of more than $1,000,000 in remuneration or excess parachute payment(s) during the year?	15		×
	If "Yes," see the instructions and file Form 4720, Schedule N.			
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income?	16		×
	If "Yes," complete Form 4720, Schedule O.			
17	**Section 501(c)(21) organizations.** Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952, or 4953?	17		
	If "Yes," complete Form 6069.			

Part VI **Governance, Management, and Disclosure.** *For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.*

Check if Schedule O contains a response or note to any line in this Part VI . . . . ☒

Section A. Governing Body and Management

			Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year . . **1a** 28 If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.			
b	Enter the number of voting members included on line 1a, above, who are independent . **1b** 28			
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	**2**		×
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?	**3**		×
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	**4**		×
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	**5**		×
6	Did the organization have members or stockholders?	**6**		×
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	**7a**		×
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	**7b**		×
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:			
a	The governing body?	**8a**	×	
b	Each committee with authority to act on behalf of the governing body?	**8b**	×	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? *If "Yes," provide the names and addresses on Schedule O*	**9**		×

Section B. Policies *(This Section B requests information about policies not required by the Internal Revenue Code.)*

			Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	**10a**		×
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	**10b**		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	**11a**	×	
b	Describe on Schedule O the process, if any, used by the organization to review this Form 990.			
12a	Did the organization have a written conflict of interest policy? *If "No," go to line 13*	**12a**	×	
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	**12b**	×	
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? *If "Yes," describe on Schedule O how this was done*	**12c**	×	
13	Did the organization have a written whistleblower policy?	**13**	×	
14	Did the organization have a written document retention and destruction policy?	**14**	×	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
a	The organization's CEO, Executive Director, or top management official	**15a**		×
b	Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.	**15b**		×
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	**16a**		×
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	**16b**		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed TX

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

☐ Own website ☐ Another's website ☒ Upon request ☐ Other *(explain on Schedule O)*

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records.

AIA Austin Chapter, 801 W. 12th Street , Austin,, TX 78701 (512)452-4332

Part VII **Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**

Check if Schedule O contains a response or note to any line in this Part VII . . . . ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

• List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.

• List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."

• List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than $100,000 from the organization and any related organizations.

• List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.

• List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee): Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former	(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
(1) Camille Jobe President	2.00			X				0.	0.	0.
(2) Stephi Motal Past President	2.00			X				0.	0.	0.
(3) Christy Taylor President Elect	2.00			X				0.	0.	0.
(4) Sophia Razzaque Secretary	2.00			X				0.	0.	0.
(5) Burton Baldridge Treasurer	2.00			X				0.	0.	0.
(6) Michael Hsu TxA Director	2.00	X						0.	0.	0.
(7) Ingrid Spencer Executive Director	40.00	X		X		X		133,000.	0.	5,654.
(8) Wes Wigginton Public Member	2.00	X						0.	0.	0.
(9) Daniel Woodroffe Public Member	2.00	X						0.	0.	0.
(10) Kevin Flahive Public Member	2.00	X						0.	0.	0.
(11) Janki DePalma Public Member	2.00	X						0.	0.	0.
(12) Karina Tribble Public Member	2.00	X						0.	0.	0.
(13) David Webber At Large Member	2.00	X						0.	0.	0.
(14) Veronica Castro de Barrera At Large Member	2.00	X						0.	0.	0.

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position: Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former	(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
(15) Lindsay Abati At Large Member	2.00	X						0.	0.	0.
(16) Bhavani Singal At Large Member	2.00	X						0.	0.	0.
(17) David Carroll At Large Member	2.00	X						0.	0.	0.
(18) Mark Odom At Large Member	2.00	X						0.	0.	0.
(19) Donna Carter At Large Member	2.00	X						0.	0.	0.
(20) Milton Hime At Large Member	2.00	X						0.	0.	0.
(21) Ricardo Maga Rojas At Large Member	2.00	X						0.	0.	0.
(22) Evan Taniguchi At Large Member	2.00	X						0.	0.	0.
(23) Michelle Rossomando AFA Liaison	2.00	X						0.	0.	0.
(24) Nichole Wiedemann UT Liaison	2.00	X						0.	0.	0.
(25) Jessica Fellicelli UT Student Liason	2.00	X						0.	0.	0.
1b Subtotal								133,000.	0.	5,654.
c Total from continuation sheets to Part VII, Section A								0.	0.	0.
d Total (add lines 1b and 1c)								133,000.	0.	5,654.

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization 1

		Yes	No
3 Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*	3		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*	4		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*	5		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII . . . ☐

					(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512–514
Contributions, Gifts, Grants, and Other Similar Amounts	1a	Federated campaigns	1a					
	b	Membership dues	1b	413,387.				
	c	Fundraising events	1c					
	d	Related organizations	1d	3,000.				
	e	Government grants (contributions)	1e					
	f	All other contributions, gifts, grants, and similar amounts not included above	1f	20,000.				
	g	Noncash contributions included in lines 1a–1f	1g	$				
	h	**Total.** Add lines 1a–1f			436,387.			
Program Service Revenue			Business Code					
	2a	Professional Dev	611710		110,316.	110,316.	0.	0.
	b	Chapter Meetings	561499		3,962.	3,962.	0.	0.
	c	Home Tour	531310		342,800.	342,800.	0.	0.
	d	Meeting Sponsorship	561499		27,750.	27,750.	0.	0.
	e	Awards & Honor Program	561499		76,962.	76,962.	0.	0.
	f	All other program service revenue						
	g	**Total.** Add lines 2a–2f			561,790.			
Other Revenue	3	Investment income (including dividends, interest, and other similar amounts)			7,086.	0.	0.	7,086.
	4	Income from investment of tax-exempt bond proceeds						
	5	Royalties						
				(i) Real / (ii) Personal				
	6a	Gross rents	6a	(i) 950. / (ii)				
	b	Less: rental expenses	6b					
	c	Rental income or (loss)	6c	(i) 950. / (ii)				
	d	Net rental income or (loss)			950.	0.	0.	950.
				(i) Securities / (ii) Other				
	7a	Gross amount from sales of assets other than inventory	7a					
	b	Less: cost or other basis and sales expenses	7b					
	c	Gain or (loss)	7c					
	d	Net gain or (loss)						
	8a	Gross income from fundraising events (not including $ ____ of contributions reported on line 1c). See Part IV, line 18	8a					
	b	Less: direct expenses	8b					
	c	Net income or (loss) from fundraising events						
	9a	Gross income from gaming activities. See Part IV, line 19	9a					
	b	Less: direct expenses	9b					
	c	Net income or (loss) from gaming activities						
	10a	Gross sales of inventory, less returns and allowances	10a	3,205.				
	b	Less: cost of goods sold	10b	1,600.				
	c	Net income or (loss) from sales of inventory			1,605.	0.	1,605.	0.
Miscellaneous Revenue			Business Code					
	11a	Advertising	541890		7,400.	0.	7,400.	0.
	b	Revenue Share	561499		48,149.	48,149.	0.	0.
	c	Doc Ad Reimbursement	519100		0.	0.	0.	0.
	d	All other revenue			122,620.	114,620.	8,000.	0.
	e	**Total.** Add lines 11a–11d			178,169.			
	12	**Total revenue.** See instructions			1,185,987.	724,559.	17,005.	8,036.

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX . . . . ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21	0.			
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	133,000.			
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	299,175.			
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	10,240.			
9 Other employee benefits	49,987.			
10 Payroll taxes	33,594.			
11 Fees for services (nonemployees):				
a Management				
b Legal	720.			
c Accounting	46,098.			
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Schedule O.)	1,600.			
12 Advertising and promotion	1,773.			
13 Office expenses	8,106.			
14 Information technology				
15 Royalties				
16 Occupancy	120,060.			
17 Travel	8,993.			
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	21,481.			
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	2,018.			
23 Insurance	5,847.			
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a Bank Service Charges	30.			
b Subscriptions	818.			
c Exhibits Expenses				
d				
e All other expenses	359,715.			
25 **Total functional expenses.** Add lines 1 through 24e	1,103,255.			
26 **Joint costs.** Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ☐ if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X . . . . ☐

					(A) Beginning of year		(B) End of year
Assets	1	Cash—non-interest-bearing			346,751.	1	327,868.
	2	Savings and temporary cash investments			822,631.	2	881,234.
	3	Pledges and grants receivable, net				3	
	4	Accounts receivable, net			300.	4	0.
	5	Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons				5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)				6	
	7	Notes and loans receivable, net				7	
	8	Inventories for sale or use			4,357.	8	5,745.
	9	Prepaid expenses and deferred charges			1,666.	9	1,701.
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a	122,169.			
	b	Less: accumulated depreciation	10b	53,830.	40,359.	10c	68,339.
	11	Investments—publicly traded securities				11	
	12	Investments—other securities. See Part IV, line 11				12	
	13	Investments—program-related. See Part IV, line 11				13	
	14	Intangible assets				14	
	15	Other assets. See Part IV, line 11			108,585.	15	78,015.
	16	**Total assets.** Add lines 1 through 15 (must equal line 33)			1,324,649.	16	1,362,902.
Liabilities	17	Accounts payable and accrued expenses			226,839.	17	0.
	18	Grants payable				18	
	19	Deferred revenue				19	
	20	Tax-exempt bond liabilities				20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D				21	
	22	Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons				22	
	23	Secured mortgages and notes payable to unrelated third parties				23	
	24	Unsecured notes and loans payable to unrelated third parties				24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17–24). Complete Part X of Schedule D				25	182,360.
	26	**Total liabilities.** Add lines 17 through 25			226,839.	26	182,360.
Net Assets or Fund Balances		**Organizations that follow FASB ASC 958, check here ☐ and complete lines 27, 28, 32, and 33.**					
	27	Net assets without donor restrictions				27	
	28	Net assets with donor restrictions				28	
		Organizations that do not follow FASB ASC 958, check here ☒ and complete lines 29 through 33.					
	29	Capital stock or trust principal, or current funds				29	
	30	Paid-in or capital surplus, or land, building, or equipment fund				30	
	31	Retained earnings, endowment, accumulated income, or other funds			1,097,810.	31	1,180,542.
	32	Total net assets or fund balances			1,097,810.	32	1,180,542.
	33	Total liabilities and net assets/fund balances			1,324,649.	33	1,362,902.

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	1,185,987.
2	Total expenses (must equal Part IX, column (A), line 25)	2	1,103,255.
3	Revenue less expenses. Subtract line 2 from line 1	3	82,732.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	1,097,810.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	1,180,542.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII ☒

			Yes	No
1	Accounting method used to prepare the Form 990: ☐ Cash ☐ Accrual ☒ Other If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.			
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?	2a		×
	If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis			
b	Were the organization's financial statements audited by an independent accountant?	2b		×
	If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis			
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?	2c		
	If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.			
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?	3a		×
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits	3b		

Form 990: Return of Organization Exempt from Income Tax

Part VII: Section A (continued) Continuation Statement

Name and title	Average hours per week (list any hours for related organizations on the right)		Position: C1 - Individual trustee or director; C2 - Institutional trustee; C3 - Officer; C4 - Key employee; C5 - Highest compensated employee; C6 - Former						Reportable compensation from the organization (W-2/1099-MISC)	Reportable compensation from related organizations (W-2/1099-MISC)	Estimated amount of other compensation from the organization and related organizations
			C1	C2	C3	C4	C5	C6			
Bryan Jones Public Role & Advocacy Commissioner	2.00		X						0.	0.	0.
Liz Sydnor Membership Commissioner	2.00		X						0.	0.	0.
Nkiru Gelles Outreach Commissioner	2.00		X						0.	0.	0.
Kendall Claus Practice Commissioner	2.00		X						0.	0.	0.
									0.	**0.**	**0.**

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
Attach to Form 990.
Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization	Employer identification number
American Institute of Architects Austin Chapter	74-2213783

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.
Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

		(a) Donor advised funds	(b) Funds and other accounts
1	Total number at end of year		
2	Aggregate value of contributions to (during year)		
3	Aggregate value of grants from (during year)		
4	Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

Part II Conservation Easements.
Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).
☐ Preservation of land for public use (for example, recreation or education)
☐ Preservation of a historically important land area
☐ Protection of natural habitat
☐ Preservation of a certified historic structure
☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

			Held at the End of the Tax Year
a	Total number of conservation easements	2a	
b	Total acreage restricted by conservation easements	2b	
c	Number of conservation easements on a certified historic structure included in (a)	2c	
d	Number of conservation easements included in (c) acquired after July 25, 2006, and not on a historic structure listed in the National Register	2d	

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year

4 Number of states where property subject to conservation easement is located

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.
Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 $

(ii) Assets included in Form 990, Part X $

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1 $

b Assets included in Form 990, Part X $

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets *(continued)*

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

a ☐ Public exhibition
b ☐ Scholarly research
c ☐ Preservation for future generations
d ☐ Loan or exchange program
e ☐ Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements.
Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

		Amount
c Beginning balance	1c	
d Additions during the year	1d	
e Distributions during the year	1e	
f Ending balance	1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

Part V Endowment Funds.
Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
a Board designated or quasi-endowment ______ %
b Permanent endowment ______ %
c Term endowment ______ %
The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

		Yes	No
(i) Unrelated organizations	3a(i)		
(ii) Related organizations	3a(ii)		
b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?	3b		

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.
Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land	0.	0.		0.
b Buildings				
c Leasehold improvements		74,941.	36,601.	38,340.
d Equipment		17,229.	17,229.	0.
e Other		29,999.	0.	29,999.
Total. Add lines 1a through 1e. *(Column (d) must equal Form 990, Part X, column (B), line 10c.)*				68,339.

Part VII Investments—Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 12.)*		

Part VIII Investments—Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 13.)*		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1) ERC Receivable	78,015.
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 15.)*	78,015.

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) BofA CC 0079	1,287.
(3) B of A CC 1377	1,746.
(4) B of A CC 4187	924.
(5) PR Taxes Payable	5,416.
(6) FUTA Payable	252.
(7) PR Liabilities	373.
(8) Pensions Payable	11,885.
(9) See Statement	160,477.
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 25.)*	182,360.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII . ☐

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.
Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements			1	
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:				
a	Net unrealized gains (losses) on investments	2a			
b	Donated services and use of facilities	2b			
c	Recoveries of prior year grants	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines **2a** through **2d**			2e	
3	Subtract line **2e** from line **1**			3	
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines **4a** and **4b**			4c	
5	Total revenue. Add lines **3** and **4c.** *(This must equal Form 990, Part I, line 12.)*			5	

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.
Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements			1	
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:				
a	Donated services and use of facilities	2a			
b	Prior year adjustments	2b			
c	Other losses	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines **2a** through **2d**			2e	
3	Subtract line **2e** from line **1**			3	
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines **4a** and **4b**			4c	
5	Total expenses. Add lines **3** and **4c.** *(This must equal Form 990, Part I, line 18.)*			5	

Part XIII Supplemental Information.
Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Part XIII **Supplemental Information** *(continued)*

Additional Information From Schedule D: Supplemental Financial Statements

Schedule D: Supplemental Financial Statements

Part X: Other Liabilities. **Continuation Statement**

Description	Amount
Prepaid Dues	97,220.
Prepaid Sponsorship	63,000.
Sales Tax Payable	257.
Total	160,477.

SCHEDULE O (Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

Attach to Form 990 or Form 990-EZ.

Go to *www.irs.gov/Form990* for the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization	Employer identification number
American Institute of Architects Austin Chapter	74-2213783

Pt VI, Line 11b: The governing body is invited to review the 990 prior to filing through board meetings.

Pt VI, Line 12c: The conflict of interest policy is monitored through board member meetings.

Pt XII, Line 1: Hybrid

Pt VI, Line 19: Financial roports, tax returns and corporate policies are available on request. Notice to the public and membership is given on the website.

Pt IX, Line 24e:

Description: Affiliated Events

Total: $595

Description: Chamber Membership

Total: $550

Description: Computer Software

Total: $6,958

Description: Computer Hardware

Total: $6,437

Description: Committees

Total: $43,396

Description: Communications

Description: Copier Lease

Total: $2,421

Description: Design Award Fees

Total: $27,489

Description: Design Award Program

Total: $21,363

Name of the organization	Employer identification number
American Institute of Architects Austin Chapter	74-2213783

Description: Education

Total: $62,605

Description: CFA

Total: $8,429

Description: Expense Account

Total: $569

Description: Fraud

Total: $2,041

Description: Gifts

Total: $127

Description: Holiday Party Exp

Total: $15,017

Description: Homes Tour Expense

Total: $90,597

Description: Janitorial

Total: $1,949

Description: Membership/Allied

Total: $15

Description: Merchant Fees

Total: $9,731

Description: Newsletter - UBI

Total: $2,446

Description: Other Activities

Description: Payroll Fees

Total: $835

Description: Postage/Delivery

Total: $1,871

Name of the organization: American Institute of Architects Austin Chapter

Employer identification number: 74-2213783

Description: Property Tax

Description: Repairs & Maintenance

Total: $820

Description: Security

Total: $1,695

Description: Special Events-Waterloo

Total: $18,971

Description: Strategic Consulting

Total: $23,700

Description: TAC Expenses

Description: Telephone/Internet

Total: $7,535

Description: Website Maintenance

Total: $1,553

Form **990-T**

Exempt Organization Business Income Tax Return
(and proxy tax under section 6033(e))

For calendar year 2022 or other tax year beginning ____________, 2022, and ending ____________, 20 ____

Department of the Treasury
Internal Revenue Service

Go to *www.irs.gov/Form990T* for instructions and the latest information.
Do not enter SSN numbers on this form as it may be made public if your organization is a 501(c)(3).

OMB No. 1545-0047

2022

Open to Public Inspection for 501(c)(3) Organizations Only

A ☐ Check box if address changed.

B Exempt under section
☒ 501( )(c6)
☐ 408(e) ☐ 220(e)
☐ 408A ☐ 530(a)
☐ 529(a) ☐ 529A

Print or Type

Name of organization (☐ Check box if name changed and see instructions.)
American Institute of Architects Austin Chapter

Number, street, and room or suite no. If a P.O. box, see instructions.
801 West 12th Street

City or town, state or province, country, and ZIP or foreign postal code
Austin, TX 78701

C Book value of all assets at end of year . . . . 1,362,902.

D Employer identification number
74-2213783

E Group exemption number (see instructions)
0000

F ☐ Check box if an amended return.

G Check organization type ☒ 501(c) corporation ☐ 501(c) trust ☐ 401(a) trust ☐ Other trust ☐ State college/university

H Check if filing only to ☐ Claim credit from Form 8941 ☐ Claim a refund shown on Form 2439

I Check if a 501(c)(3) organization filing a consolidated return with a 501(c)(2) titleholding corporation . . . . ☐

J Enter the number of attached Schedules A (Form 990-T) 1

K During the tax year, was the corporation a subsidiary in an affiliated group or a parent-subsidiary controlled group? ☐ **Yes** ☒ **No**
If "Yes," enter the name and identifying number of the parent corporation

L The books are in care of 801 West 12th Street Austin TX 78701 Telephone number (512)452-4332

Part I Total Unrelated Business Taxable Income

1	Total of unrelated business taxable income computed from all unrelated trades or businesses (see instructions)	1	
2	Reserved	2	
3	Add lines 1 and 2	3	
4	Charitable contributions (see instructions for limitation rules)	4	
5	Total unrelated business taxable income before net operating losses. Subtract line 4 from line 3	5	
6	Deduction for net operating loss. See instructions	6	
7	Total of unrelated business taxable income before specific deduction and section 199A deduction. Subtract line 6 from line 5	7	
8	Specific deduction (generally $1,000, but see instructions for exceptions)	8	
9	**Trusts.** Section 199A deduction. See instructions	9	
10	**Total deductions.** Add lines 8 and 9	10	
11	**Unrelated business taxable income.** Subtract line 10 from line 7. If line 10 is greater than line 7, enter zero	11	0.

Part II Tax Computation

1	**Organizations taxable as corporations.** Multiply Part I, line 11 by 21% (0.21)	1	0.
2	**Trusts taxable at trust rates.** See instructions for tax computation. Income tax on the amount on Part I, line 11 from: ☐ Tax rate schedule or ☐ Schedule D (Form 1041)	2	
3	**Proxy tax.** See instructions	3	
4	Other tax amounts. See instructions	4	
5	Alternative minimum tax (trusts only)	5	
6	**Tax on noncompliant facility income.** See instructions	6	
7	**Total.** Add lines 3 through 6 to line 1 or 2, whichever applies	7	0.

Part III Tax and Payments

1a	Foreign tax credit (corporations attach Form 1118; trusts attach Form 1116)	1a			
b	Other credits (see instructions)	1b			
c	General business credit. Attach Form 3800 (see instructions)	1c			
d	Credit for prior year minimum tax (attach Form 8801 or 8827)	1d			
e	**Total credits.** Add lines 1a through 1d			1e	
2	Subtract line 1e from Part II, line 7			2	0.
3	Other amounts due. Check if from: ☐ Form 4255 ☐ Form 8611 ☐ Form 8697 ☐ Form 8866 ☐ Other (attach statement)			3	
4	**Total tax.** Add lines 2 and 3 (see instructions). ☐ Check if includes tax previously deferred under section 1294. Enter tax amount here			4	0.
5	Current net 965 tax liability paid from Form 965-A, Part II, column (k)			5	
6a	Payments: A 2021 overpayment credited to 2022	6a			
b	2022 estimated tax payments. Check if section 643(g) election applies ☐	6b			
c	Tax deposited with Form 8868	6c	0.		
d	Foreign organizations: Tax paid or withheld at source (see instructions)	6d			
e	Backup withholding (see instructions)	6e			
f	Credit for small employer health insurance premiums (attach Form 8941)	6f			
g	Other credits, adjustments, and payments: ☐ Form 2439 ☐ Form 4136 ☐ Other Total	6g			
7	**Total payments.** Add lines 6a through 6g			7	0.
8	Estimated tax penalty (see instructions). Check if Form 2220 is attached ☐			8	
9	**Tax due.** If line 7 is smaller than the total of lines 4, 5, and 8, enter amount owed			9	0.
10	**Overpayment.** If line 7 is larger than the total of lines 4, 5, and 8, enter amount overpaid			10	
11	Enter the amount of line 10 you want: **Credited to 2023 estimated tax** **Refunded**			11	

Part IV Statements Regarding Certain Activities and Other Information (see instructions)

		Yes	No
1	At any time during the 2022 calendar year, did the organization have an interest in or a signature or other authority over a financial account (bank, securities, or other) in a foreign country? If "Yes," the organization may have to file FinCEN Form 114, Report of Foreign Bank and Financial Accounts. If "Yes," enter the name of the foreign country here		×
2	During the tax year, did the organization receive a distribution from, or was it the grantor of, or transferor to, a foreign trust? If "Yes," see instructions for other forms the organization may have to file.		×
3	Enter the amount of tax-exempt interest received or accrued during the tax year $		
4	Enter available pre-2018 NOL carryovers here $. Do not include any post-2017 NOL carryover shown on Schedule A (Form 990-T). Don't reduce the NOL carryover shown here by any deduction reported on Part I, line 6.		
5	Post-2017 NOL carryovers. Enter the Business Activity Code and available post-2017 NOL carryovers. Don't reduce the amounts shown below by any NOL claimed on any Schedule A, Part II, line 17 for the tax year. See instructions.		
6a	Did the organization change its method of accounting? (see instructions)		×
b	If 6a is "Yes," has the organization described the change on Form 990, 990-EZ, 990-PF, or Form 1128? If "No," explain in Part V		

Business Activity Code	Available post-2017 NOL carryover
	$
	$
	$
	$

Part V Supplemental Information

Provide the explanation required by Part IV, line 6b. Also, provide any other additional information. See instructions.

Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature of officer | Date | Title: President

May the IRS discuss this return with the preparer shown below (see instructions)? ☒ Yes ☐ No

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
Gregory A Copp	Gregory A Copp	09/21/2023		P00287652

Firm's name: Gregory A. Copp, Inc. — Firm's EIN: 74-2597024

Firm's address: 1202 Nueces Street, Austin, TX 78701 — Phone no. (512)477-2000

SCHEDULE A (Form 990-T)

Department of the Treasury
Internal Revenue Service

Unrelated Business Taxable Income From an Unrelated Trade or Business

Go to *www.irs.gov/Form990T* for instructions and the latest information.

Do not enter SSN numbers on this form as it may be made public if your organization is a 501(c)(3).

OMB No. 1545-0047

2022

Open to Public Inspection for 501(c)(3) Organizations Only

A Name of the organization: American Institute of Architects Austin Chapter

B Employer identification number: 74-2213783

C Unrelated business activity code (see instructions) 451211

D Sequence: 1 of 1

E Describe the unrelated trade or business: Document Sales/Newsletter Advertising

Part I Unrelated Trade or Business Income

		Line	(A) Income	(B) Expenses	(C) Net
1a	Gross receipts or sales 3,205.				
b	Less returns and allowances ______ **c** Balance	1c	3,205.		
2	Cost of goods sold (Part III, line 8)	2	1,599.		
3	Gross profit. Subtract line 2 from line 1c	3	1,606.		1,606.
4a	Capital gain net income (attach Schedule D (Form 1041 or Form 1120)). See instructions	4a			
b	Net gain (loss) (Form 4797) (attach Form 4797). See instructions	4b			
c	Capital loss deduction for trusts	4c			
5	Income (loss) from a partnership or an S corporation (attach statement)	5			
6	Rent income (Part IV)	6	950.		950.
7	Unrelated debt-financed income (Part V)	7			
8	Interest, annuities, royalties, and rents from a controlled organization (Part VI)	8			
9	Investment income of section 501(c)(7), (9), or (17) organizations (Part VII)	9			
10	Exploited exempt activity income (Part VIII)	10			
11	Advertising income (Part IX)	11	7,400.	3,045.	4,355.
12	Other income (see instructions; attach statement) See Oth Inc Stmt	12	8,000.		8,000.
13	**Total.** Combine lines 3 through 12	13	17,956.	3,045.	14,911.

Part II Deductions Not Taken Elsewhere

See instructions for limitations on deductions. Deductions must be directly connected with the unrelated business income.

				Line	Amount
1	Compensation of officers, directors, and trustees (Part X)			1	
2	Salaries and wages			2	4,413.
3	Repairs and maintenance			3	
4	Bad debts			4	
5	Interest (attach statement). See instructions			5	
6	Taxes and licenses			6	
7	Depreciation (attach Form 4562). See instructions	7			
8	Less depreciation claimed in Part III and elsewhere on return	8a		8b	
9	Depletion			9	
10	Contributions to deferred compensation plans			10	
11	Employee benefit programs			11	
12	Excess exempt expenses (Part VIII)			12	
13	Excess readership costs (Part IX)			13	0.
14	Other deductions (attach statement) See Other Deduction Statement			14	15,646.
15	**Total deductions.** Add lines 1 through 14			15	20,059.
16	Unrelated business income before net operating loss deduction. Subtract line 15 from Part I, line 13, column (C)			16	-5,148.
17	Deduction for net operating loss. See instructions			17	
18	**Unrelated business taxable income.** Subtract line 17 from line 16			18	-5,148.

Part III Cost of Goods Sold

Enter method of inventory valuation INVENTORIES AT COST

1	Inventory at beginning of year SEE STMT	1	4,356.
2	Purchases	2	2,925.
3	Cost of labor	3	
4	Additional section 263A costs (attach statement)	4	
5	Other costs (attach statement) See Statement	5	63.
6	**Total.** Add lines 1 through 5	6	7,344.
7	Inventory at end of year	7	5,745.
8	**Cost of goods sold.** Subtract line 7 from line 6. Enter here and in Part I, line 2	8	1,599.

9 Do the rules of section 263A (with respect to property produced or acquired for resale) apply to the organization? ☐ Yes ☒ No

Part IV Rent Income (From Real Property and Personal Property Leased with Real Property)

1 Description of property (property street address, city, state, ZIP code). Check if a dual-use. See instructions.

A ☐ 801 West 12th Street Austin TX 78701

B ☐

C ☐

D ☐

		A	B	C	D
2	Rent received or accrued				
a	From personal property (if the percentage of rent for personal property is more than 10% but not more than 50%)				
b	From real and personal property (if the percentage of rent for personal property exceeds 50% or if the rent is based on profit or income)				
c	Total rents received or accrued by property. Add lines 2a and 2b, columns A through D	950.			

3 Total rents received or accrued. Add line 2c columns A through D. Enter here and on Part I, line 6, column (A) 950.

		A	B	C	D
4	Deductions directly connected with the income in lines 2(a) and 2(b) (attach statement)				

5 **Total deductions.** Add line 4 columns A through D. Enter here and on Part I, line 6, column (B)

Part V Unrelated Debt-Financed Income (see instructions)

1 Description of debt-financed property (street address, city, state, ZIP code). Check if a dual-use. See instructions.

A ☐

B ☐

C ☐

D ☐

		A	B	C	D
2	Gross income from or allocable to debt-financed property				
3	Deductions directly connected with or allocable to debt-financed property				
a	Straight line depreciation (attach statement)				
b	Other deductions (attach statement)				
c	Total deductions (add lines 3a and 3b, columns A through D)				
4	Amount of average acquisition debt on or allocable to debt-financed property (attach statement)				
5	Average adjusted basis of or allocable to debt-financed property (attach statement)				
6	Divide line 4 by line 5	%	%	%	%
7	Gross income reportable. Multiply line 2 by line 6				

8 **Total gross income** (add line 7, columns A through D). Enter here and on Part I, line 7, column (A)

		A	B	C	D
9	Allocable deductions. Multiply line 3c by line 6				

10 **Total allocable deductions.** Add line 9, columns A through D. Enter here and on Part I, line 7, column (B)

11 **Total dividends — received deductions** included in line 10

Part VI Interest, Annuities, Royalties, and Rents from Controlled Organizations (see instructions)

1. Name of controlled organization	2. Employer identification number	Exempt Controlled Organizations			
		3. Net unrelated income (loss) (see instructions)	4. Total of specified payments made	5. Part of column 4 that is included in the controlling organization's gross income	6. Deductions directly connected with income in column 5
(1)					
(2)					
(3)					
(4)					

Nonexempt Controlled Organizations

7. Taxable income	8. Net unrelated income (loss) (see instructions)	9. Total of specified payments made	10. Part of column 9 that is included in the controlling organization's gross income	11. Deductions directly connected with income in column 10
(1)				
(2)				
(3)				
(4)				
Totals			Add columns 5 and 10. Enter here and on Part I, line 8, column (A)	Add columns 6 and 11. Enter here and on Part I, line 8, column (B)

Part VII Investment Income of a Section 501(c)(7), (9), or (17) Organization (see instructions)

1. Description of income	2. Amount of income	3. Deductions directly connected (attach statement)	4. Set-asides (attach statement)	**5. Total deductions and set-asides** (add columns 3 and 4)
(1)				
(2)				
(3)				
(4)				
Totals	Add amounts in column 2. Enter here and on Part I, line 9, column (A)			Add amounts in column 5. Enter here and on Part I, line 9, column (B)

Part VIII Exploited Exempt Activity Income, Other Than Advertising Income (see instructions)

1	Description of exploited activity: ____________		
2	Gross unrelated business income from trade or business. Enter here and on Part I, line 10, column (A)	2	
3	Expenses directly connected with production of unrelated business income. Enter here and on Part I, line 10, column (B)	3	
4	Net income (loss) from unrelated trade or business. Subtract line 3 from line 2. If a gain, complete lines 5 through 7	4	
5	Gross income from activity that is not unrelated business income	5	
6	Expenses attributable to income entered on line 5	6	
7	Excess exempt expenses. Subtract line 5 from line 6, but do not enter more than the amount on line 4. Enter here and on Part II, line 12	7	

Part IX Advertising Income

1 Name(s) of periodical(s). Check box if reporting two or more periodicals on a consolidated basis.

- A ☒ AIA Newsletter/Digital Media
- B ☐
- C ☐
- D ☐

Enter amounts for each periodical listed above in the corresponding column.

		A	B	C	D
2	Gross advertising income SEE STMT	7,400.			
a	Add columns A through D. Enter here and on Part I, line 11, column (A)				7,400.
3	Direct advertising costs by periodical SEE STMT	3,045.			
a	Add columns A through D. Enter here and on Part I, line 11, column (B)				3,045.
4	Advertising gain (loss). Subtract line 3 from line 2. For any column in line 4 showing a gain, complete lines 5 through 8. For any column in line 4 showing a loss or zero, do not complete lines 5 through 7, and enter zero on line 8	4,355.			
5	Readership costs				
6	Circulation income				
7	Excess readership costs. If line 6 is less than line 5, subtract line 6 from line 5. If line 5 is less than line 6, enter zero	0.			
8	Excess readership costs allowed as a deduction. For each column showing a gain on line 4, enter the lesser of line 4 or line 7	0.			
a	Add line 8, columns A through D. Enter the greater of the line 8a, columns total or zero here and on Part II, line 13				0.

Part X Compensation of Officers, Directors, and Trustees (see instructions)

	1. Name	2. Title	3. Percentage of time devoted to business	4. Compensation attributable to unrelated business
(1)			%	
(2)			%	
(3)			%	
(4)			%	
Total. Enter here and on Part II, line 1				

Part XI Supplemental Information (see instructions)

Additional Information From Sch A - (990-T): Unrelated Business Taxable Income from Unrelated Trade or Business (Document Sales/Newsletter Advertising)

Sch A - (990-T): Unrelated Business Taxable Income from Unrelated Trade or Business (Document Sales/Newsletter Advertising)

Part I: Other Income — **Continuation Statement**

Description	Amount
AFA Management Fees	8,000.
Total	8,000.

Sch A - (990-T): Unrelated Business Taxable Income from Unrelated Trade or Business (Document Sales/Newsletter Advertising)

Part II: Other Deductions — **Continuation Statement**

Description	Amount
Allocated Facility Expenses	15,246.
Tax Prep	400.
Total	15,646.

Sch A - (990-T): Unrelated Business Taxable Income from Unrelated Trade or Business (Document Sales/Newsletter Advertising)

Part III: Cost Good Sold Other Costs — **Continuation Statement**

Description	Amount
Member Discount	0.
Shipping	63.
Total	63.

Form **8879-TE**

Department of the Treasury
Internal Revenue Service

IRS *e-file* Signature Authorization for a Tax Exempt Entity

For calendar year 2022, or fiscal year beginning ____________, 2022, and ending _________, 20_______

Do not send to the IRS. Keep for your records.
Go to *www.irs.gov/Form8879TE* for the latest information.

OMB No. 1545-0047

2022

Name of filer	EIN or SSN
American Institute of Architects Austin Chapter	74-2213783

Name and title of officer or person subject to tax

Christy Taylor, President

Part I Type of Return and Return Information

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line **1a**, **2a**, **3a**, **4a**, **5a**, **6a**, **7a**, **8a**, **9a**, or **10a** below, and the amount on that line for the return being filed with this form was blank, then leave line **1b**, **2b**, **3b**, **4b**, **5b**, **6b**, **7b**, **8b**, **9b**, or **10b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

1a	**Form 990** check here	☒	**b**	**Total revenue**, if any (Form 990, Part VIII, column (A), line 12)	**1b**	1,185,987.
2a	**Form 990-EZ** check here	☐	**b**	**Total revenue**, if any (Form 990-EZ, line 9)	**2b**	
3a	**Form 1120-POL** check here	☐	**b**	**Total tax** (Form 1120-POL, line 22)	**3b**	
4a	**Form 990-PF** check here	☐	**b**	**Tax based on investment income** (Form 990-PF, Part V, line 5)	**4b**	
5a	**Form 8868** check here	☐	**b**	**Balance due** (Form 8868, line 3c)	**5b**	
6a	**Form 990-T** check here	☐	**b**	**Total tax** (Form 990-T, Part III, line 4)	**6b**	
7a	**Form 4720** check here	☐	**b**	**Total tax** (Form 4720, Part III, line 1)	**7b**	
8a	**Form 5227** check here	☐	**b**	**FMV of assets at end of tax year** (Form 5227, Item D)	**8b**	
9a	**Form 5330** check here	☐	**b**	**Tax due** (Form 5330, Part II, line 19)	**9b**	
10a	**Form 8038-CP** check here	☐	**b**	**Amount of credit payment requested** (Form 8038-CP, Part III, line 22)	**10b**	

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that ☒ I am an officer of the above entity or ☐ I am a person subject to tax with respect to (name of entity) ______________________________, (EIN) ____________ and that I have examined a copy of the 2022 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (**a**) an acknowledgement of receipt or reason for rejection of the transmission, (**b**) the reason for any delay in processing the return or refund, and (**c**) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

☒ I authorize Gregory A. Copp, Inc. to enter my PIN 1 3 7 8 3 as my signature

ERO firm name — **Enter five numbers, but do not enter all zeros**

on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax ______________________ Date 08/06/2023

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN. 7 4 2 0 5 0 7 8 7 0 1

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2022 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS *e-file* Providers for Business Returns.

ERO's signature ______________________ Date 09/21/2023

ERO Must Retain This Form — See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So

Form **8879-TE**

Department of the Treasury
Internal Revenue Service

IRS *e-file* Signature Authorization for a Tax Exempt Entity

For calendar year 2022, or fiscal year beginning ______, 2022, and ending ______, 20____

Do not send to the IRS. Keep for your records.
Go to *www.irs.gov/Form8879TE* for the latest information.

OMB No. 1545-0047

2022

Name of filer	EIN or SSN
American Institute of Architects Austin Chapter	74-2213783

Name and title of officer or person subject to tax

Christy Taylor, President

Part I Type of Return and Return Information

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line **1a**, **2a**, **3a**, **4a**, **5a**, **6a**, **7a**, **8a**, **9a**, or **10a** below, and the amount on that line for the return being filed with this form was blank, then leave line **1b**, **2b**, **3b**, **4b**, **5b**, **6b**, **7b**, **8b**, **9b**, or **10b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

1a	**Form 990** check here	☐	**b**	**Total revenue**, if any (Form 990, Part VIII, column (A), line 12)	**1b**	
2a	**Form 990-EZ** check here	☐	**b**	**Total revenue**, if any (Form 990-EZ, line 9)	**2b**	
3a	**Form 1120-POL** check here	☐	**b**	**Total tax** (Form 1120-POL, line 22)	**3b**	
4a	**Form 990-PF** check here	☐	**b**	**Tax based on investment income** (Form 990-PF, Part V, line 5)	**4b**	
5a	**Form 8868** check here	☐	**b**	**Balance due** (Form 8868, line 3c)	**5b**	
6a	**Form 990-T** check here	☒	**b**	**Total tax** (Form 990-T, Part III, line 4)	**6b**	0.
7a	**Form 4720** check here	☐	**b**	**Total tax** (Form 4720, Part III, line 1)	**7b**	
8a	**Form 5227** check here	☐	**b**	**FMV of assets at end of tax year** (Form 5227, Item D)	**8b**	
9a	**Form 5330** check here	☐	**b**	**Tax due** (Form 5330, Part II, line 19)	**9b**	
10a	**Form 8038-CP** check here	☐	**b**	**Amount of credit payment requested** (Form 8038-CP, Part III, line 22)	**10b**	

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that ☒ I am an officer of the above entity or ☐ I am a person subject to tax with respect to (name of entity) ______, (EIN) ______ and that I have examined a copy of the 2022 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (**a**) an acknowledgement of receipt or reason for rejection of the transmission, (**b**) the reason for any delay in processing the return or refund, and (**c**) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

☒ I authorize Gregory A. Copp, Inc. (**ERO firm name**) to enter my PIN 13783 as my signature (**Enter five numbers, but do not enter all zeros**)

on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax ______ Date ______

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN. 74205078701

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2022 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS *e-file* Providers for Business Returns.

ERO's signature ______ Date 09/21/2023

ERO Must Retain This Form — See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So

Explanation Statement 2022

Name	EIN
American Institute of Architects Austin Chapter	74-2213783

Form/Line: Schedule A Form 990-T Page 2, Part III Line 1
Explanation of: Opening Inventory Adjustment Statement
Description of business: Document Sales/Newsletter Advertising

No Adjustment of Beginning Inventory Value

Explanation Statement 2022

Name(s)	Social Security Number
American Institute of Architects Austin Chapter	74-2213783

Describe the unrelated trade or business: Document Sales/Newsletter Advertising

Form/Line: Schedule A (Form 990-T), Part IX Lines 2 and 3

Explanation of: Advertising Income Consolidated Schedule

Advertising Income Consolidated Schedule	
Description	**Amount**
Gross Advertising Income	
Digital Media	7,250.
Newsletter	150.
Gross advertising imcome (Part IX, line 2)	7,400.
Direct Advertising Costs	
Constant Contact	2,446.
Canva	119.
Adobe	390.
Vimeo	90.
Direct advertising costs (Part IX, line 3)	3,045.
Advertising Gain (Loss) Amount	4,355.

Form 990
Part IX, Line 24e

All Other Expenses

2022

Name
American Institute of Architects Austin Chapter

Employer Identification No.
74-2213783

Description	(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
Affiliated Events	595.			
Chamber Membership	550.			
Computer Software	6,958.			
Computer Hardware	6,437.			
Committees	43,396.			
Communications				
Copier Lease	2,421.			
Design Award Fees	27,489.			
Design Award Program	21,363.			
Education	62,605.			
CFA	8,429.			
Expense Account	569.			
Fraud	2,041.			
Gifts	127.			
Holiday Party Exp	15,017.			
Homes Tour Expense	90,597.			
Janitorial	1,949.			
Membership/Allied	15.			
Merchant Fees	9,731.			
Newsletter - UBI	2,446.			
Other Activities				
Payroll Fees	835.			
Postage/Delivery	1,871.			
Property Tax				
Repairs & Maintenance	820.			
Security	1,695.			
Special Events-Waterloo	18,971.			
Strategic Consulting	23,700.			
TAC Expenses				
Telephone/Internet	7,535.			
Website Maintenance	1,553.			
Total to Form 990, Part IX, line 24e	359,715.			

AIA Austin Advocacy Commission Update October
Bryan Jones, Commissioner

COTE:
They have events planned for October, November and December (still locking in event specifics).
October: sponsor Moontower House, part of AIA Austin Homes Tour
November: Friendsgiving Event with peer organizations – IIDA, FAA, USGBC, ASLA?
The September meeting was spent listening to members and planning 2024.

Housing:
Strong involvement from membership
Working on HOME initiative – performing test fits and assisting with dialing in the code language
Having discussions regarding the Affordable Evaluation Tool – discussing with staff ways to improve city's current tool which is broken and ineffective
Windowless rooms passed council – the process of implementing is expected to go well into 2024 – the city is unlikely to incorporate building code prior to adoption of 2024 suite of codes

Residential Advocacy:
Meeting with incoming chair and chair elect to begin transition of knowledge on working items
Tracking items related to Austin Energy, ADU's and Preservation

Commercial Advocacy:
Discussions with staff re: elimination of parking minimums
October Roundtable: Compatibility discussion with Timoty Bray from CM Vela's office – expecting a spring 2024 passing of this ordinance change

Urban Design:
Steady increase in attendance at meetings – up to 30+ members at last meeting
September: Dan Hennesey, COA Transportation and Public Works, spoke about Austin Core Transit Plan
October: further discussion about Functional Green

Purpose: **Outreach Committees + Commissioner Meeting Minutes**
Meeting Date: **10 October 2023**
Prepared by: **Lindsay Abati, AIA**

Attendees/Distribution: *☒ = Attended ☐ = Distributed*

Design Voice
☒ Jason Haskins
☒ Arlene Ellwood

K-12
☒ Vachana Rao
☒ Stacey Forgas

Homes Tour
☒ Emily Haydon
☒ Candace Wong

Design Awards
☒ Silvia Izaguirre
☒ Ryan Oliason

Honor Awards
☒ Clara Paterson

1. **Design Voice**
    a. Chair elect for 2024 selected: Nyssa Sherazee, AIA
    b. For the Magdalene House workshop, DV created a Lego kit to run similar participatory / community engagement activities in the future. This is a resource that could also be available to other committees for similar types of events and for Center events in the future.
    c. ACE Mentor currently recruiting members.
    d. Happy Hour – Thursday, October 12 from 5-7 at Central Machine Works

2. **K-12**
    a. Upcoming Events
        - October 21 – Building workshop with AIA Homes Tour – 'Make your own Dream Home'
    b. Funding from ACE for Fall AiS
    c. Looking for volunteers for AiS for the Spring
    d. Reaching out to chair-elect for 2024.

3. **Homes Tour**
    a. Chair elect for 2024 selected: Blake Smith
    b. Homes Tour is going strong, T-minus 1 month till the big weekend!
        a. Tour: Oct 28-29; 10am-6pm
        b. VIP Party: Oct 27
    c. Webinars have been great and will wrap up this week
    d. Still a few spots left for Docents and Greeters.
    e. Cross Pollination
        - WiA will set up a table at the each of the homes they have sponsored. Homes Tour has provided them with tickets for High School students.
        - COTE will set up a table in most sustainable homes
        - K-12 will help kick off Homes Tour with an event at the AIA Office on Oct. 21.

4. **Design Awards**
    a. Chair elect for 2024 selected: Claudia Rodriguez

5. **Honor Awards**
    a. Format of Honor Awards to change in 2024. LA to meet with CP on Thursday 10/12/2023 to review details.

AIA Austin Commissioner - Membership/Community Building Updates:		10/11/2023		CO: Gabriella Bermea
Committee	**Upcoming Events**	**Sponsorship? Budgeting?**	**Structure/Volunteers?**	**Other Notes?**
Allied Member Roundtable				
Emerging Professionals	10/25/23: Happy Hour @ Maison Janneau 6p Tuesdays: Weekly Study Groups @ AIA Austin November: "Know Your Worth", Round 2 - Critical success. Multiple attendees asked "When's the next one?" December?: Portfolio Review w/ WiA: Delayed to December due to inability to find esteemed portfolio reviewers. WiA will circle around again to hopefully find participants. EP will coordinate in-person portfolio reviews while WiA would like to coordinate virtual portfolio reviews. 12/1/23 or 12/8/23: Tour of Rosedale School (Limited Attendees) - Michael Peterson leading coordination with Page 12/5/23: Design Shine Opening Night @ 5pm January: Firm Crawl, South Congress - Michael Peterson, Nick Burns, and Nicole Mwei leading coordination January: Building Tour of DLR Group T3 ($25/person) - Miren Urena leading coordination Unknown: Tall buildings panel - Michael may tap BEC 2.0 for assistance	Michael Peterson tenatively coordinated with a sponsor for 2024: Harper Harrison Current discresionary budget is nearing end in order to reserve/maintain funds for Design Shine. Unused current budget: ~330$; after expected reimbursements ~200$	After 16 months, Michael has finally been able to delegate tasks to volunteers that ACTUALLY execute (albiet sparingly) - Graphics Generation (Via MJP's template only, no intent on being creative) for social media post [hope this sticks] - Design Shine coordinator generating and posting promotional and marketing materials [hopes this sticks] - Firm Crawl organizers and coordinators [shows promise after prodding] Miren Urena is still looking for a Chair-Elect for 2024 Ingrid Spencer & Michael Peterson have discussed the institution of a "Past President role" [like COTE] to ensure a smooth transition of leadership	
Fellows				
Latinos In Architecture	10/19_Committee Meeting next Thursday. We will be raffling Homes Tour tickets during meeting. 11/4_Las Pinatas --Dia de los Muertos Event at Pan Am Hillside Theater 11/XX_Possible Happy Hour at Pfluger Architects in November 12/XX_Annual Parranda in early December	We have secured sponsors to fund the Las Pinatas installations. Still looking for an additional $500 sponsor for the purchase of pinatas to distribute	Will be looking for volunteers for the Dia de los Muertos event later this month.	
Leadership Collective	Final session for 2023 and graduation is this Friday October 13th. Applications for LC class of 2024 are open and available on the AIA Austin website.	na	Still working to confirm the co-chair for next year. We have a couple people who have expressed some interest, we just need to get one to fully commit.	na
LGBTQIA+ Alliance	Austin's History of queer space bike tour. We have a route and stops maped out. we are curently making graphics. Dec 2 End of year party. November 11th	na	Anyone want to be a bike guide?	na
Women in Architecture				

AIA Austin

Practice Commissioner Report
Prepared by Joe D'Elia, AIA
October 10, 2023

CRAN – Tour on Thursday (Oct 5), Spec Architect house. November - ADU, 2 groups of 25. Wanting to have different typologies. Dec/Jan – Tim Cuppett project. New co-chair coming in, Chris Rischer.
How can we make it easier for firms to be a part of the tour?
-print drawings, fun extra things during the tours?

AAH—

Small Firm Roundtable— New co-chair has been selected, Mari. They are reaching out to their current sponsors for next years program. October having a conversation with Mell Lawrence about design and approach with clients. Porcelanosa hosting a happy hour at the new showroom (10/19). Register for that happy hour on Eventbrite

BEC—Fall Symposium is cancelled. Lunch-and-Learns are coming back as part of their scheduled program for the remainder of the year.

Comments on Workplans:

Treasurer check-in with committee budgets (mid-year and end-of-year?) to make sure all budgeting and funds are worked out. See how much is left in the budget and for chairs to plan accordingly.

Tutorial on workplans and what is expected for the Treasurer/Executive Committee when reviewing these.

Maybe Commissioners need to go over workplans with their committee chairs prior to Jan/Feb?